

CITY OF SAN MATEO
Sustainability & Infrastructure
Commission
January 10, 2024
7:00 PM



COMMISSION MEMBERS
Susan Rowinski, Chair
Kimiko Narita, Vice Chair
Sigalle Michael
Pam Rittelmeyer
Clifford Robbins

City Hall Council Chamber
330 W. 20th Avenue
San Mateo CA 94403

AGENDA

1. Sustainability and Infrastructure Commission regular meeting minutes approval
Approve the minutes of the Sustainability and Infrastructure meeting of December 13, 2023.



CITY OF SAN MATEO

City Hall
330 W. 20th Avenue
San Mateo CA 94403
www.cityofsanmateo.org

Agenda Report

Agenda Number: 1

Section Name: CONSENT CALENDAR

Account Number:

File ID: 24-8340

TO: Sustainability and Infrastructure Commission

FROM: Brad Underwood

PREPARED BY: Public Works Department

MEETING DATE: January 10, 2024

SUBJECT:
Sustainability and Infrastructure Commission regular meeting minutes approval

RECOMMENDATION:
Approve the minutes of the Sustainability and Infrastructure meeting of December 13, 2023.

ATTACHMENTS
Att 1 - Minutes of the December 13, 2023 meeting

CITY OF SAN MATEO
Sustainability & Infrastructure
Commission
December 13, 2023
7:00 PM



COMMISSION MEMBERS
Susan Rowinski, Chair
Kimiko Narita, Vice Chair
Sigalle Michael
Pam Rittelmeyer
Clifford Robbins

City Hall Council Chamber
330 W. 20th Avenue
San Mateo CA 94403

MINUTES

CALL TO ORDER

Pledge of Allegiance

Roll Call

Present: Chair Rowinski, Commissioners Robbins, Michael and Rittelmeyer. Vice Chair Narita appeared Remote.

Motion to allow Vice Chair Narita to appear remote. Motion passed 4-0.

Moved: Robbins, Seconded: Michael
Ayes: Rittelmeyer, Rowinski, Robbins, and Michael
Noes: None

CONSENT CALENDAR

1. Sustainability and Infrastructure Commission Minutes - Approval

Motion was made to approve the minutes of November 8, 2023. Motion passed 5-0.

Moved: Robbins, Seconded: Michael
Ayes: Narita, Rowinski, Robbins, Michael and Rittelmeyer
Noes: None

PUBLIC COMMENT: Steve Doukas spoke about the health hazards of RF Emissions.

NEW BUSINESS

2. Wireless Telecommunications Law and Small Cell Facilities Informational Session

Dr. Jonathan Kramer from Telecom Law Firm PC made a presentation to the Sustainability and Infrastructure Commission about wireless telecommunications law, small cell facilities, AB 965, and related matters and best practices.

Commissioners asked questions of staff.

Public Comment: Andrew Campanelli provided a 15-minute presentation and Ariel Strauss, Kathleen Wells, Irena Mavridis, and Kelly Ryerson spoke to the topic. The Chair closed the Public comment section of the hearing.

Comments from Commissioners: It was clarified that changing the ordinance would require a procedural decision from City Council and then it would come back to the Commission for discussion; safety standards are part of the application process; Deputy Fire Chief Robert Marshall confirmed that the facility complies with all fire code safety standards; Commission's authority on appeals is limited to the completeness of the application and compliance with the City ordinance with regards to design; it was suggested that staff look to improve the ordinance to make it more robust, but not so aggressive as to involve litigation.

PUBLIC HEARING

3. Wireless Permit Approval at 16 Baldwin (Permit #WC-2023-0000201) – Appeal

This item, originally scheduled on the December 13, 2023 agenda, was not heard due to Crown Castle withdrawing their permit application.

4. Wireless Permit Approval at 1001 Bermuda Drive (Permit #WC-2023-0000206) – Appeal

This item, originally scheduled on the December 13, 2023 agenda, was not heard due to Crown Castle withdrawing their permit application.

5. Wireless Permit Approval at 535 Clark Drive (Permit #WC-2023-0000219) – Appeal

This item, originally scheduled on the December 13, 2023 agenda, was not heard due to Crown Castle withdrawing their permit application.

REPORTS AND ANNOUNCEMENT FROM COMMISSIONER AND STAFF

- Interim Public Works Director Brad Underwood mentioned there will probably be two Sustainability and Infrastructure meetings for the months of January and February due to the many appeals the department is receiving.
- Interim Public Works Director Brad Underwood mentioned there will be a Bike/Ped update and 28th Avenue Gap Closure update in January and/or February.
- The next regular Sustainability and Infrastructure meeting will be January 10, 2024 at 7:00 p.m.

ADJOURNMENT

Adjourn: 10:30 PM

Agendas and background material are posted on the City's website www.cityofsanmateo.org

at least 72 hours preceding each Commission meeting. Any supplemental material distributed to Commissioners after the posting of the agenda will be available for public review at City Hall, City Manager's office, 330 W. 20th Avenue, San Mateo.

In compliance with the Americans with Disabilities Act, those with disabilities requiring special accommodations to participate in this meeting may contact the Public Works Department at (650) 522-7300. Notification 48 hours prior to the meeting will enable the city to make reasonable arrangements to ensure accessibility to this meeting.