



CITY OF SAN MATEO

City Hall
330 W. 20th Avenue
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Agenda Report

Agenda Number: 5

Section Name: NEW BUSINESS

File ID: 19-1441

TO: Planning Commission
FROM: Ronald Munekawa, Chief of Planning
PREPARED BY: Community Development Department, Planning Division
MEETING DATE: July 23, 2019
SUBJECT:
Election of Officers

RECOMMENDATION:
Nominate and elect the Planning Commission Chair and Vice Chair.

BACKGROUND:
The Planning Commission should nominate and vote to elect a Chair and Vice Chair. These two officers will preside until June 2020.

Attached are relevant chapters from the City of San Mateo Boards and Commissions Rules and Procedures (Chapters 3 and 4) which describe the duties of the Chair and Vice Chair, as well as the selection process for these two positions.

BUDGET IMPACT:
No budget impact.

ENVIRONMENTAL DETERMINATION:
In accordance with CEQA guidelines, this action is exempt from CEQA pursuant to Guideline §15061(b)(3) because it can be seen with certainty that there is no possibility that this activity may have a significant effect on the environment.

NOTICE PROVIDED
All meeting noticing requirements were met.

ATTACHMENTS
Att 1 - City of San Mateo Boards and Commissions Rules and Procedures
(Amended by Council Action on May 21, 2018) Chapters 3 and 4

STAFF CONTACT
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