



# CITY OF SAN MATEO

City Hall  
330 W. 20th Avenue  
San Mateo CA 94403  
[www.cityofsanmateo.org](http://www.cityofsanmateo.org)

## Agenda Report

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Agenda Number: 3

Section Name: {{section.name}}

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**TO:** Sustainability and Infrastructure Commission

**FROM:** Brad B. Underwood, Public Works Director  
Kathy Kleinbaum, Assistant City Manager

**PREPARED BY:** Sue-Ellen Atkinson, Parking Manager

**MEETING DATE:** July 10, 2019

**SUBJECT:**  
Letter of Support for Transportation Development Act Article 3 Grant Application

### **RECOMMENDATION:**

That the Sustainability and Infrastructure Commission, acting as the City of San Mateo's Bicycle and Pedestrian Advisory Committee, approve the letter of support to the San Mateo City/County Association of Governments and authorize the Chair to sign the letter on behalf of the Commission.

### **BACKGROUND:**

The Public Works Department is drafting a grant application in response to the Transportation Development Act (TDA) Article 3 Pedestrian and Bicycle Program Call for Projects for Fiscal Years 2019-2020. The goal of the TDA Article 3 Pedestrian and Bicycle Program is to fund specific projects that encourage and improve bicycling and walking conditions in San Mateo County. If awarded, the grant will be used for the proposed Transit Oriented Development Pedestrian Access Study to evaluate deficiencies in pedestrian access within a one-half mile radius of the City's three Caltrain stations to create safe and comfortable walking routes for all ages and abilities to access transit.

As part of the grant application, support from the City's BPAC must be demonstrated through a letter of support. Staff is bringing a similar letter of support to the City's Legislative Committee on July 9, with the intention of bringing a letter of support to City Council for signature on July 15.

### **BUDGET IMPACT:**

There is no budget impact for submitting a letter supporting the grant application.

### **ENVIRONMENTAL DETERMINATION:**

This letter is not a project subject to CEQA, because it is an organizational or administrative activity that will not result in direct or indirect physical changes in the environment. (CEQA Guidelines Section 15378(b)(5).)

### **NOTICE PROVIDED**

All meeting noticing requirements were met.

### **ATTACHMENTS**

Att 1 - Draft Letter of Support for TDA Article 3 Grant Application

### **STAFF CONTACT**

Sue-Ellen Atkinson, Parking Manager

seatkinson@cityofsanmateo.org  
(650) 522-7288