



# CITY OF SAN MATEO

City Hall  
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[www.cityofsanmateo.org](http://www.cityofsanmateo.org)

## Agenda Report

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Agenda Number: 14

Section Name: {{section.name}}

File ID: {{item.tracking\_number}}

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**TO:** City Council  
**FROM:** Drew Corbett, City Manager  
**PREPARED BY:** Parks and Recreation  
**MEETING DATE:** July 15, 2019  
**SUBJECT:**  
Recreation Facilities Plan Design Services - Amendment

### RECOMMENDATION:

Approve Amendment No. 1 to the agreement with Group 4 Architecture, Research + Planning, Inc. for expanded scope of services for the Recreation Facilities Master Plan project in the amount of \$44,820, bringing the total agreement amount to \$380,810 and authorize the Director of Parks and Recreation to execute the amendment.

### BACKGROUND:

In June 2017, the City Council awarded a contract to Group 4 Architecture, Research + Planning, Inc. to develop program and building site strategies for the further development of the Recreation Facilities Strategic Plan. The Recreation Facilities- Vision to Reality Progress Report: Findings, Options and Preferred Alternative was presented to the City Council in November 2018, along with the Park and Recreation Commission's feedback on the report.

The City Council considered the report at two study sessions- 11/19/18 and 2/4/19. Based upon City Council comments, questions, and concerns, several items of desirable additional study were identified to help inform the Council's decision-making. While staff has the capability to conduct a portion of that, other portions require the expertise of Group 4's consultant team. This contract amendment modifies their scope of work to include this additional study. The work to be completed as part of this amendment includes:

A. Develop a program and site strategy for each of three new options at the Joinville Park site:

- A combined District Center and Branch Library (replacing Marina Branch Library)
- A combined District Center and modest sized aquatics facility (similar to King Center)
- A stand-alone Family Aquatics Center (with no District Center)

B. Conduct a space study of Bay Meadows Community Park to assess its capacity to support high need community-wide outdoor recreation facilities, similar to those identified in the General Plan and consistent with its designation as a community park, if no recreation facility is located at this site. The purpose of the study is to identify what is possible in terms of outdoor recreation facilities, which would help inform a future master plan for the park.

C. Provide estimated annual maintenance and replacement cost for all site options, both those previously presented and the new options noted above.

D. Develop capital and operating budgets for the new options noted above.

Staff will develop information related to these other noted follow-ups that emerged, including the potential re-uses of the Garden Center and an assessment of ingress/egress practicalities on Delaware Street and 28th Avenue.

**BUDGET IMPACT:**

There are sufficient funds available in project #610036, Recreation Facilities Strategic Plan, to cover this additional amount.

**ENVIRONMENTAL DETERMINATION:**

This San Mateo is not a project subject to CEQA, because it is an organizational or administrative activity that will not result in direct or indirect physical changes in the environment. (CEQA Guidelines Section 15378(b)(5).)

**NOTICE PROVIDED**

All meeting noticing requirements were met.

**ATTACHMENTS**

Att 1- Amendment No. 1

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