



CITY OF SAN MATEO

City Hall
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Agenda Report

Agenda Number: 3

Section Name: {{section.name}}

File ID: {{item.tracking_number}}

TO: City Council
FROM: Drew Corbett, City Manager
PREPARED BY: City Manager
MEETING DATE: July 15, 2019

SUBJECT:
Zipcar Agreement - Amendment

RECOMMENDATION:

Approve Amendment No. 1 to the agreement with Zipcar to reduce the number of parking spaces allocated to Zipcar at City-owned facilities.

BACKGROUND:

Promoting car sharing is one of the greenhouse gas reduction measures identified in the City's Climate Action Plan. On July 24, 2015, the City entered into a License Agreement with Zipcar to provide car sharing vehicles at two City-owned sites: the San Mateo Transit Center and Lot 8 (303 E. Fourth Ave.). Each location hosts two car sharing vehicles. Under the initial terms of the agreement, the City provided Zipcar with exclusive access to these spaces for a lease rate of \$1 per year.

In June 2019, staff met with Zipcar to discuss the provision of City-owned spaces. Recently, Zipcar has allocated fewer vehicles to the City-owned sites due to a reduction in car share vehicle usage. The proposed Amendment to the License Agreement would reduce the number of spaces from two spaces to one space at each location as identified in the Amendment included as Attachment 1. The returned spaces would be turned back to the City for public use.

BUDGET IMPACT:

During the term of the License Agreement, the City will be forgoing parking revenues for the spaces that are being used by Zipcar. Zipcar will be returning two of the four spaces back to public use, increasing parking revenues for the City.

ENVIRONMENTAL DETERMINATION:

The Amendment to the License Agreement is categorically exempt from CEQA as an "existing facility," because it consists of the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of use. (CEQA Guidelines Section 15301.)

NOTICE PROVIDED

All meeting noticing requirements were met.

ATTACHMENTS

Att 1 – Zipcar License Agreement Amendment

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