



CITY OF SAN MATEO

City Hall
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Agenda Report

Agenda Number: 16

Section Name: {{section.name}}

File ID: {{item.tracking_number}}

TO: City Council
FROM: Drew Corbett, City Manager
PREPARED BY: Finance
MEETING DATE: June 03, 2019

SUBJECT:
Fiscal Year 2018-19 Budget – Appropriations

RECOMMENDATION:

Adopt a Resolution to appropriate \$75,000 to the fiscal year 2018-19 operating budget for the City Attorney Department for the purpose of outside counsel expenditures.

BACKGROUND:

The City Attorney Department's operating budget includes expenditures for outside legal counsel services. The City Attorney retains outside counsel on an as-needed basis, and as a result, expenditures are difficult to forecast. The budget for outside counsel expenditures are based on historical averages; however, outside counsel expenditures for this year are higher than average. This is predominantly the result of the City Attorney needing to retain an election law specialist to help respond to the legal issues with a citizen's ballot initiative last year and a housing law specialist to defend a lawsuit challenging the City's denial of a housing project. As such, the City Attorney Department is requesting a supplemental appropriation for fiscal year 2018-19 in the amount of \$75,000.

BUDGET IMPACT:

This operating budget appropriation was anticipated when final estimates were made for 2018-19 expenditures in the General Fund, and has been incorporated into the final estimates presented in the 2019-20 budget.

ENVIRONMENTAL DETERMINATION:

Under Section 15378(b)(4), Council action on this item is not a project subject to CEQA review because budget amendments are fiscal activities which do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment.

NOTICE PROVIDED

All meeting noticing requirements were met.

ATTACHMENTS

Att 1 - Proposed Resolution

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