



CITY OF SAN MATEO

City Hall
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Agenda Report

Agenda Number: 2

Section Name: {{section.name}}

File ID: {{item.tracking_number}}

TO: City Council
FROM: Drew Corbett, City Manager
PREPARED BY: Community Development
MEETING DATE: June 03, 2019

SUBJECT:
Community Development Block Grant Funds - 2019-20 Annual Action Plan

RECOMMENDATION:

Approve the 2019-20 Annual Action Plan for submission to the Federal Department of Housing and Urban Development, as recommended by the Community Relations Commission.

BACKGROUND:

The Community Development Block Grant (CDBG) Program provides flexible funding for community development projects and programs to assist individuals and families from extremely low- to moderate-income households as defined by the Federal Department of Housing and Urban Development (HUD). San Mateo has participated in this program since 1977. Each year the City must submit an Annual Action Plan to HUD for approval.

The Annual Action Plan outlines the City's budget for the coming program year, with details of the programs and projects that will be undertaken to address the needs identified in the Consolidated Plan. HUD has announced the grant amount for CDBG, and the City will receive \$734,142 for the 2019-20 program year. The remaining funds for the budget below will come from program income and prior year resources.

BUDGET IMPACT:

The CDBG budget for the coming program year is:

Expense	Amount
Administration	\$ 89,000
Community Funding	\$142,000
Minor Home Repair	\$115,000
Street Repair	\$440,000
Total	\$786,000

Notes:

- Administration – a maximum of 20% of the CDBG grant is eligible for administrative costs. The fair housing grant of \$25,000 comes from the administration line in the budget.
- Community Funding – the cap for public services 15% of the current entitlement plus 15% of the previous year's program income from the previous program year. The City will fund non-profit agencies for provision of public services to meet priority needs.
- Economic Development – the City will provide funds to a sub-recipient for provision of a program for small

business development. This \$25,000 grant is included in the Community Funding line above.

- Minor Home Repair – the City will fund three providers (four programs) for home repair, energy upgrades, and accessibility modifications to eligible households.
- Street Repair – the Department of Public Works will manage this project, prioritizing public safety on streets located in the CDBG Priority Neighborhood.

ENVIRONMENTAL DETERMINATION:

This administrative item is not a project subject to CEQA, because it can be seen with certainty that it will not cause a physical change in the environment in accordance with CEQA Guidelines Section 15378(b)(5).

NOTICE PROVIDED

Per the Community Participation Plan, a public notice and comment period are required. Public notice was published in the Examiner-San Mateo on April 12, 2019 starting the public comment period through May 12, 2019. The draft plan was also published on the City's website, and a public hearing was held at the May 15, 2019 meeting of the Community Relations Commission.

ATTACHMENTS

Att 1 - 2019-20 Annual Action Plan

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