



CITY OF SAN MATEO

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Agenda Report

Agenda Number: 9

Section Name: {{section.name}}

Account Number: 10-4691

File ID: {{item.tracking_number}}

TO: City Council

FROM: Alex Khojikian, City Manager

PREPARED BY: Public Works Department

MEETING DATE: October 16, 2023

SUBJECT:

Beresford Tennis Court Resurfacing – Appropriation and Construction Contract

RECOMMENDATION:

Adopt a Resolution to appropriate \$180,000 from the Capital Project Fund reserve to fund the Beresford Tennis Court Resurfacing project; approve an alternative purchasing procedure to award a construction contract to Angeles Contractor, Inc. in the amount of \$160,193.67; establish a contingency reserve in the amount of \$16,000 for a total amount not to exceed \$176,193.67; and authorize the Public Works Director to execute the contract in substantially the form presented and issue change orders within the contingency amount.

BACKGROUND:

Beresford Park consists of the Recreation Center, Garden Center, Change Building, Picnic Pavilion, Public Restrooms, and playing fields and courts. Beresford Park's four tennis courts were originally constructed in 1967 and were last re-surfaced in 2017. As of July 2023, root damage, surface cracks and paint defects were visible due to normal deterioration which advanced rapidly through the wet weather events and heavy usage in early 2023.

This project was not on the list of funded projects for Fiscal Year 2023-2024. However, due to the level of patron input and the number of community programs that occur at these courts, Public Works Facilities were requested by the Parks and Recreation Department to provide immediate remediation. The scope of work involves scraping, repair and leveling of cracks, sealing the asphalt, and resurfacing. The description was used to develop a fixed-price proposal utilizing a process called "job order contracting" (JOC). The JOC process includes a contract for a fixed term or maximum dollar value in which a contractor is selected based on a competitive bid to perform various and separate job orders in the future, during the life of the contract. The JOC contract serves as an "on call" contracting program that is procured through one umbrella or framework contract. The contract is competitively procured at the onset of the program using a unit price book (UPB), unit price list construction catalog, or custom list of construction prices as a basis for pricing in the procurement process. Each individual job order is then priced from that UPB and allows for rapid deployment of projects with a transparent pricing mechanism.

The JOC process is a competitive procurement method for construction services approved by the City Council by resolution on March 18, 2019, pursuant to San Mateo Municipal Code section 3.60.070(h)(3), which permits the use of procedures approved by the Council that are not set forth in the purchasing ordinance. Specifically, this process involves the development of a detailed project list, establishment of a firm price using a unit price book, and the selection of a pre-qualified construction contractor upon the City's authorization to proceed.

In this case, a multi-step process was used to select Angeles Contractor, Inc. to perform the work, subject to Council approval. First, Sourcewell (formerly known as the National Joint Powers Alliance or NJPA) conducted a competitive proposal process to select The Gordian Group, Inc. (Gordian) to implement JOC on behalf of Sourcewell member agencies.

Second, Gordian competitively bids and administers the JOC process with the use of Gordian's unit price book that will provide the best price to the City. This allows the City to complete required public improvements efficiently by eliminating the need to develop project specifications and eliminating solicitation of bids through a project-specific competitive bidding process. Here, Gordian used the JOC process to select Angeles Contractor, Inc., the low bidder and pre-qualified contractor selected to construct the improvement project.

With contract approval, the construction will begin in October 2023 and be complete by November 2023. Based on the above, staff recommends award of the contract to Angeles Contractor, Inc. because of their experience and availability to perform these construction services.

BUDGET IMPACT:

The Capital Project Fund has a reserve, which is comprised of the unspent fund balance from completed CIP Projects originally funded by the General Fund. There are sufficient funds from this reserve to cover the appropriation of \$180,000. The budget includes the costs for the construction contract with Angeles Contractor, Inc., contingency, and staff time.

ENVIRONMENTAL DETERMINATION:

This project is categorically exempt from CEQA as an "existing facility," because it consists of the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of existing or former use. (CEQA Guidelines Section 15301.)

NOTICE PROVIDED

All meeting noticing requirements were met.

ATTACHMENTS

Att 1 - Proposed Resolution

Att 2 - Contract

STAFF CONTACT

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