



CITY OF SAN MATEO

City Hall
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Agenda Report

Agenda Number: 20

Section Name: {{section.name}}

Account Number: 10-2031

File ID: {{item.tracking_number}}

TO: City Council

FROM: Christina Horrisberger, Interim City Manager

PREPARED BY: Finance Department

MEETING DATE: July 17, 2023

SUBJECT:
Enterprise Resource Planning System Replacement – Amendment

RECOMMENDATION:

Approve Amendment No. 2 to the agreement with Plante & Moran, PLLC for the purpose of a no-cost time extension through June 30, 2024; and authorize the City Manager to execute the Amendment No. 2 in substantially the form presented and issue future no-cost time extensions, if necessary.

BACKGROUND:

The City entered into an agreement with Plante & Moran, PLLC (Plante Moran) on July 24, 2020 to provide professional consultant services related to selection of an enterprise resource planning (ERP) system. The City Council approved Amendment No. 1 on February 22, 2022 to extend the term, modify the scope of services, and increase compensation related to project management and subject matter expertise to support implementation of the Workday ERP. With the extension of Phase II of the ERP implementation, which includes human capital management and payroll, from June 2023 to December 2023, the term of the agreement with Plante Moran is necessary to align the support services with the go-live date and post-go-live support needs.

BUDGET IMPACT:

Amendment of the agreement is solely for extension of the term. As such, there is no additional budget impact.

ENVIRONMENTAL DETERMINATION:

This agreement amendment is not a project subject to CEQA, because it is an organizational or administrative activity that will not result in direct or indirect physical changes in the environment. (CEQA Guidelines Section 15378(b)(5).)

NOTICE PROVIDED

All meeting noticing requirements were met.

ATTACHMENTS

Att 1 - Amendment No. 2

STAFF CONTACT

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