



CITY OF SAN MATEO

City Hall
330 W. 20th Avenue
San Mateo CA 94403
www.cityofsanmateo.org

Agenda Report

Agenda Number: 5

Section Name: {{section.name}}

Account Number: 10-1511

File ID: {{item.tracking_number}}

TO: City Council

FROM: Drew Corbett, City Manager

PREPARED BY: City Clerk's Office

MEETING DATE: May 1, 2023

SUBJECT:

Reasonable Accommodation Policy for Public Meetings – Adoption

RECOMMENDATION:

Adopt a Resolution to approve the Reasonable Accommodation Policy for Public Meetings in compliance with Government Code Section 54953(g) and authorize the City Manager to make non-substantive changes as needed.

BACKGROUND:

The City of San Mateo is committed to providing equal access and opportunity to all individuals, including those with disabilities. The Americans with Disabilities Act (ADA) requires that public entities make reasonable accommodations to ensure that individuals with disabilities have access to programs, services, and activities. This includes access to public meetings of the City's legislative bodies.

To comply with the ADA, the City must have a procedure in place for receiving and resolving requests for reasonable accommodation for individuals with disabilities to access the public meetings of the City's legislative bodies. Government Code Section 54953(g), effective on January 1, 2023, requires agencies implement a procedure for receiving and resolving requests for reasonable accommodation for individuals with disabilities, and must give notice of these procedures.

The Reasonable Accommodation Policy for Public Meetings provides a detailed process for receiving and responding to requests for reasonable accommodation. This policy is based on best practices and legal requirements. Staff recommends the implementation of a procedure for receiving and resolving accommodation for individuals with disabilities to access the City's meetings of legislative bodies, as a necessary step to ensure compliance with the ADA and Government Code Section 54953(g).

BUDGET IMPACT:

There is no budget impact associated with this policy adoption.

ENVIRONMENTAL DETERMINATION:

This policy adoption is not a project subject to CEQA, because it is an organizational or administrative activity that will not result in direct or indirect physical changes in the environment. (CEQA Guidelines Section 15378(b)(5).)

NOTICE PROVIDED

All meeting noticing requirements were met.

ATTACHMENTS

Att 1 - Proposed Resolution

STAFF CONTACT

Martin McTaggart, Deputy City Clerk
mmctaggart@cityofsanmateo.org
(650) 522-7044