



CITY OF SAN MATEO

City Hall
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Agenda Report

Agenda Number: 5

Section Name: {{section.name}}

Account Number: 10-1311

File ID: {{item.tracking_number}}

TO: City Council

FROM: Drew Corbett, City Manager

PREPARED BY: City Manager's Office

MEETING DATE: December 5, 2022

SUBJECT:

Kiku Public Downtown Garage Electric Vehicle Charger Fund Reservation – Agreement

RECOMMENDATION:

Adopt a Resolution to authorize the City Manager to enter into a Fund Reservation Agreement with Peninsula Clean Energy for the City to receive \$54,000 to offset the expenses of the electric vehicle chargers that will be installed in the Kiku Public Downtown Garage at 400 E. 5th Avenue and appropriate the funds to the Transportation Cost Center of the Downtown Services Fund.

BACKGROUND:

The Kiku Public Downtown Garage is currently under construction in Downtown San Mateo and is anticipated to be completed in spring 2023. The garage is being constructed by MidPen Housing as part of a public-private partnership that includes the construction of the 225-unit Kiku Crossing affordable housing project. Per the City's sustainability reach codes, the garage will include 27 Level 2 Electric Vehicle (EV) Chargers, which will be available for public use.

Peninsula Clean Energy (PCE) offers financial assistance for EV Charger installations for new public parking facilities through their EV Ready program. The program offers \$2,000 per EV Charging port, which totals to \$54,000 in financial support for this property. To obtain the funds, the City must enter into the Fund Reservation Agreement (included as Attachment 2), which serves as the grant agreement for the program. The terms of the program are outlined in the Program Standards and Requirements, which is included as Attachment 3 to this report.

Staff had mistakenly executed a Fund Reservation Agreement with PCE in January 2022 believing it to be just a placeholder request for future funding. PCE has since clarified that it is the sole grant agreement governing the funds. As a result, staff is now seeking City Council authority for the City Manager to execute the agreement and to appropriate the funds to the Transportation Cost Center of the Downtown Services sub-fund.

The EV Chargers are being purchased and installed by MidPen Housing per the terms of the Disposition, Development, and Loan Agreement for the project. These funds are not accounted for in that agreement and therefore will be appropriated directly to the City. Staff intends to use the funds to cover the operating costs, including the service charges and maintenance fees, for the EV Chargers.

BUDGET IMPACT:

The \$54,000 from Peninsula Clean Energy will be used to offset the initial installation and operating expense of the 27 electric vehicle chargers that will be installed in the new Kiku Public Downtown Garage. The funds will be credited in the Transportation Cost Center of the Downtown Services sub-fund per the resolution included as Attachment 1.

ENVIRONMENTAL DETERMINATION:

Entering into a fund reservation agreement is not a project subject to CEQA, because it is a government fiscal activity which does not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment. (CEQA Guidelines Section 15378(b)(4).)

NOTICE PROVIDED

All meeting noticing requirements were met.

ATTACHMENTS

Att 1 – Proposed Resolution

Att 2 - Fund Reservation Agreement

Att 3 - EV Ready Program Standards and Requirements

STAFF CONTACT

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