



# CITY OF SAN MATEO

City Hall  
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[www.cityofsanmateo.org](http://www.cityofsanmateo.org)

## Agenda Report

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Agenda Number: 5

Section Name: {{section.name}}

Account Number: 10-3134

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**TO:** City Council

**FROM:** Drew Corbett, City Manager

**PREPARED BY:** Community Development Department

**MEETING DATE:** November 7, 2022

**SUBJECT:**  
"Appeal of Administrative Citation" Amendments – Ordinance Adoption

### RECOMMENDATION:

Adopt an Ordinance to amend San Mateo Municipal Code Chapter 1.10, Section 1.10.060 "Appeal of Administrative Citation" and Chapter 2.21 "Community Relations Commission" to create an administrative citation appeal procedure before an impartial hearing officer related to violations of technical building and health and safety codes.

### BACKGROUND:

On October 17, 2022, the City Council introduced the attached ordinance to amend San Mateo Municipal Code Chapter 1.10, Section 1.10.060 "Appeal of Administrative Citation" and Chapter 2.21 "Community Relations Commission" to create an administrative citation appeal procedure before an impartial hearing officer related to violations of technical building and health and safety codes.

### BUDGET IMPACT:

There is no budget impact, as this is simply a change in procedure and minor code amendment prepared by staff.

### ENVIRONMENTAL DETERMINATION:

This City Council action is not a project subject to CEQA, because it is an organizational or administrative activity that will not result in direct or indirect physical changes to the environment. (CEQA Guidelines Section 15378(b)(5).)

### NOTICE PROVIDED

All meeting noticing requirements have been met.

### ATTACHMENTS

Att. 1 – Ordinance

### STAFF CONTACT

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