



# CITY OF SAN MATEO

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## Agenda Report

Agenda Number: 16

Section Name: {{section.name}}

Account Number: 10-2131

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**TO:** City Council  
**FROM:** Drew Corbett, City Manager  
**PREPARED BY:** Information Technology Department  
**MEETING DATE:** October 17, 2022  
**SUBJECT:**  
Mapping Software – Enterprise License Agreement

### RECOMMENDATION:

Adopt a Resolution to approve an alternative purchasing method and an agreement with Environmental Systems Research Institute, Inc (ESRI) for purchase of software, cloud services, and support in the amount of \$208,000, and authorize the Director of Information Technology to execute the agreement in substantially the form presented.

### BACKGROUND:

The City has used ESRI GIS products for more than a decade. Prior to 2016, the City purchased individual desktop and server products as needed to meet user demands. In 2016, the City's GIS needs expanded to where an Enterprise License Agreement (ELA) became more cost effective than individual product licensing. Therefore, on November 7, 2016, the City Council approved a 3-year ELA with ESRI for software, cloud services, and support. On November 4, 2019, the ELA was renewed by Council for an additional 3-year license period.

ESRI GIS products now support mission-critical departmental applications such as Cartegraph for Public Works work orders, Energov for development permits issued by CDD, public and internal web map applications, and software used by individual users. An ELA for ESRI products provides the City with numerous benefits including:

- Uncapped quantities of desktop software and extensions in support of end users
- Uncapped quantities of enterprise software and extensions in support of mission critical applications
- Developer tools in support of custom applications and web maps used by staff and the public
- Limited quantities of over a dozen specialized software products and extensions
- Tier 1 help desk support, 4 ESRI User Conference registrations, and a 5% discount on training

ESRI ELA pricing is based on City population. For populations of 100,001 to 125,000, yearly licensing is \$82,500. However, since the City of San Mateo has only recently surpassed a population of 100,000, ESRI agreed to a negotiated yearly price of \$55,500 in year one, \$70,000 in year 2, and \$82,500 in year three for a contract total of \$208,000.

### BUDGET IMPACT:

No additional funding is requested for this action. Sufficient funding exists within the Department of Information Technology's software maintenance operational budget.

### ENVIRONMENTAL DETERMINATION:

This agreement is not a project subject to CEQA, because it is a government fiscal activity which does not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment. (CEQA Guidelines Section 15378(b)(4).)

**NOTICE PROVIDED**

All meeting noticing requirements were met.

**ATTACHMENTS**

Att 1 - Proposed Resolution

Att 2 - Quote and Enterprise License Agreement

**STAFF CONTACT**

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