



CITY OF SAN MATEO

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330 W. 20th Avenue
San Mateo CA 94403
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Agenda Report

Agenda Number: 12

Section Name: {{section.name}}

Account Number: 10-5131

File ID: {{item.tracking_number}}

TO: City Council
FROM: Drew Corbett, City Manager
PREPARED BY: Police Department
MEETING DATE: October 17, 2022

SUBJECT:

San Mateo County Gun Relinquishment Task Force Program – Memoranda of Understanding

RECOMMENDATION:

Approve two Memoranda of Understanding with the County of San Mateo to define the purpose, goals and mission of the Gun Relinquishment Task Force, and to assign a Police Officer for a two-year term; adopt a Resolution to amend the 2022-23 budget to approve the addition of one Full Time Equivalent Police Officer for a two-year term and to; and authorize the Chief of Police to execute the agreements in substantially the form presented.

BACKGROUND:

The San Mateo County District Attorney's (DA) Office recently formed a Gun Relinquishment Task Force (GRTF) whose intended purpose is to coordinate and share resources among law enforcement agencies to more effectively enforce unlawful firearm possession laws, promote safety and reduce gun violence. As a unit within the DA's Office, the GRTF will be comprised of DA staff as well as officers from law enforcement agencies throughout the County.

The San Mateo Police Department has received a request from the County to assign a police officer to the GRTF to support its efforts related to enforcing state and local firearm laws, firearms relinquishment, detection of armed prohibited persons, and to improve coordination among the local law enforcement agencies within the County. Assignment of an officer to the GRTF will enable the Police Department and the County to work collaboratively to better abate gun violence.

There are two Memoranda of Understanding (MOU) for the GRTF. The first describes the purpose, goals and mission of the Task Force, as well as outlines operational responsibilities (Attachment 2). There is an additional MOU that formalizes the terms of the proposed assignment of a Police Officer to the GRTF for a two-year term, and outlines cost sharing and reimbursement parameters (Attachment 3). The City will receive full reimbursement of all costs including salary, benefits and overtime for the officer assigned to the GRTF. The term of the agreement is for a period of two years.

The assignment of an officer to the GRTF will create a vacancy in the complement of police officers assigned to the Field Operations Patrol Division. Authorization for an additional one FTE Police Officer position is requested for a two-year period to ensure there is no loss of service to the community. The addition of this position will have a net-zero budget impact as the cost will be fully offset by reimbursement revenues received from the County. The requested action also includes amending the adopted 2022-23 budget in the amount of \$167,000 to reflect positional costs that will be incurred during the remainder of the current fiscal year. These costs will be fully offset by reimbursement received from the County, and the future costs will be incorporated in the 2023-24 budget.

BUDGET IMPACT:

The County will provide full reimbursement to cover the salary, benefits and overtime of the officer assigned to GRTF in fiscal year 2022-23. The requested action includes the addition of \$167,000 to the Police Department's authorized 2022-

23 budget to accommodate the addition of 1.0 FTE Police Officer position for the remaining 8 months of the fiscal year. This will be fully offset by reimbursement revenue, resulting in no net financial impact.

ENVIRONMENTAL DETERMINATION:

This action is not a project subject to CEQA, because it is an organizational or administrative activity that will not result in direct or indirect physical changes in the environment. (CEQA Guidelines Section 15378(b)(5).)

NOTICE PROVIDED

All meeting noticing requirements were met.

ATTACHMENTS

Att 1 – Proposed Resolution

Att 2 – Memorandum of Understanding – Purposes and Mission

Att 3 – Memorandum of Understanding – Providing Personnel

STAFF CONTACT

Ed Barberini, Chief of Police
ebarberini@cityofsanmateo.org
(650) 522-7600