



# CITY OF SAN MATEO

City Hall  
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[www.cityofsanmateo.org](http://www.cityofsanmateo.org)

## Agenda Report

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Agenda Number: 9      Section Name: {{section.name}}      Account Number: 10-5112      File ID: {{item.tracking\_number}}

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**TO:** City Council  
**FROM:** Drew Corbett, City Manager  
**PREPARED BY:** Public Works Department  
**MEETING DATE:** October 17, 2022  
**SUBJECT:**  
Purchase and Installation of Public Safety Equipment – Agreement

### RECOMMENDATION:

Adopt a Resolution to approve an alternative bidding process and approve an agreement with Priority 1 Public Safety Equipment Installation, Inc. for the purchase and installation of public safety equipment in the amount of \$192,162.91; establish a contingency reserve in the amount of \$39,000; and authorize the Public Works Director to execute the agreement in substantially the form presented and issue change orders within the contingency amount.

### BACKGROUND:

Council previously approved the purchase of nine (9) Ford Hybrid Police Interceptor Utility vehicles and an agreement with Priority 1 Public Safety Equipment Installation, Inc. (Priority 1) for the purchase and installation of public safety equipment for these vehicles on June 7, 2021. However, due to delays and escalation costs, the original estimate in 2021 became invalid and Priority 1 was unable to provide an updated quote on materials and labor until they had a more definitive delivery date. As a result of the delays, the agreement expired as of June 30, 2022 and thus no funds were expended under the last contract. The expected delivery date for the safety equipment is currently November 2022.

Per Municipal Code 3.60.050(b) the purchase and installation of public safety equipment is exempt when calling for bids is impracticable, unavailing, or impossible. The build-out of police vehicles is highly specialized and utilizing one vendor ensures vehicle standardization in installations and services. Priority 1 is the sole provider for build-outs of police vehicles for the City and numerous other Bay Area police departments. Priority 1 warranties wiring and workmanship for the life of the vehicle and is close in proximity to San Mateo, which is imperative to ensure public safety vehicles are operational at all times.

Additionally, the City Manager authorized the purchase of one (1) other Police Interceptor Utility vehicle on June 6, 2022, to replace a totaled patrol vehicle, increasing the total vehicles requiring to be built-out to ten (10). Staff recommends City Council authorize the build-out of ten (10) new Ford Police Interceptor Utility vehicles with Priority 1 Public Safety Equipment Installation, Inc.

### BUDGET IMPACT:

Sufficient funding is available in the Vehicle Replacement Fund (Fund 81).

### ENVIRONMENTAL DETERMINATION:

This action is not a project subject to CEQA, because it is an organizational or administrative activity that will not result in direct or indirect physical changes in the environment. (CEQA Guidelines Section 15378(b)(5).)

### NOTICE PROVIDED

All meeting noticing requirements were met.

**ATTACHMENTS**

Att 1 – Proposed Resolution

Att 2 – Agreement

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