



CITY OF SAN MATEO

City Hall
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Agenda Report

Agenda Number: 7

Section Name: {{section.name}}

Account Number: 21-4678

File ID: {{item.tracking_number}}

TO: City Council
FROM: Drew Corbett, City Manager
PREPARED BY: Public Works Department
MEETING DATE: October 17, 2022
SUBJECT:
Citywide Small Trash Capture Project – Agreement

RECOMMENDATION:

Approve an agreement with Schaaf & Wheeler Consulting Civil Engineers for design services for the Citywide Small Trash Capture Project in the amount of \$112,300; establish a contingency reserve in the amount of \$17,000 and authorize the Public Works Director to execute the agreement in substantially the form presented; and issue change orders within the contingency amount.

BACKGROUND:

The State Water Resources Control Board issued the countywide municipal stormwater permits as one Municipal Regional Stormwater National Pollutant Discharge Elimination System Permit (MRP) to regulate stormwater discharges from various municipalities and local agencies in the San Francisco Bay Area, including San Mateo County. The MRP requires that the City achieve a 90% trash load reduction by June 30, 2023 and a 100% reduction by June 30, 2025. The Citywide Small Trash Capture Project (Project) aims to help the City achieve the scheduled load reduction targets. The Project scope includes site investigations of 620 storm inlets throughout the City, field verification of the storm drain system connectivity, and development of plans for construction.

On August 15, 2022, the City issued a Request for Proposals for engineering design services for the Project. Two proposals were received on September 7, 2022. After review of the proposals, staff determined that Schaaf & Wheeler Consulting Civil Engineers was best qualified for this Project due to their technical expertise, relative project experience, and involvement with the City's trash capture efforts to date. Schaaf & Wheeler have designed all three large trash capture projects for the City. Based on the above, staff recommends awarding the design services agreement to Schaaf & Wheeler Consulting Civil Engineers.

BUDGET IMPACT:

Sufficient funds are available in the Small Trash Capture Devices Project (46C001) to award this agreement.

ENVIRONMENTAL DETERMINATION:

This project is not a project subject to CEQA, because it can be seen with certainty that it will not cause a physical change in the environment. (Public Resources Code Section 21065.)

NOTICE PROVIDED

All meeting noticing requirements were met.

ATTACHMENTS

Att 1 - Agreement

STAFF CONTACT

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