



CITY OF SAN MATEO

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Agenda Report

Agenda Number: 7

Section Name: {{section.name}}

Account Number: 23-3133

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TO: City Council
FROM: Drew Corbett, City Manager
PREPARED BY: Community Development Department
MEETING DATE: September 19, 2022

SUBJECT: 2021-22 Consolidated Annual Performance Evaluation Report - Adoption

RECOMMENDATION:

Adopt the Consolidated Annual Performance Evaluation Report for submission to the Department of Housing and Urban Development.

BACKGROUND:

Each year the City is required to submit to the Federal Department of Housing & Urban Development (HUD) a report on the City's performance in utilizing its Community Development Block Grant (CDBG) funds, which the City receives on an annual basis to address identified needs in the community. The Consolidated Annual Performance Evaluation Report (CAPER) is the HUD report where the City documents its annual achievements in relation to the goals set forth in the Annual Action Plan. Through the CAPER, the City evaluates progress on its housing and community development goals as identified in the 2021-22 Action Plan of the 2018-22 Consolidated Plan. The Action Plan is the document where the City outlines where funding will be spent the following year and what goals the City would like to achieve with those activities.

2021-22 CAPER

The 2021-22 CAPER summarizes the accomplishments and progress made on the strategies outlined in the Action Plan. The report responds to questions asked in the template provided by HUD and consists of narratives on the progress of San Mateo's community development programs, as well as the accomplishments made possible by use of CDBG funds. Several areas are highlighted in the CAPER:

- Accomplishments and expenditures for CDBG funded activities during the program year (July 2021- June 2022)
 - Through its community funding program, the City funded the following activities:
 - Seven public services grants for a total of \$115,000 assisted 2,223 people
 - Four minor home repair grants for a total of \$115,000 assisted 22 households
 - One grant for provision of fair housing services for a total of \$25,000 assisted 36 people.
 - One grant for provision of a microenterprise assistance program for a total of \$25,000 assisted 27 businesses, including 31 people.
 - One grant for coronavirus response rental assistance. A total of \$276,052 was spent to assist 164 people.
 - One grant for coronavirus microbusiness assistance. A total of \$275,964 was spent to assist 22 childcare providers.
 - Construction is complete for a project coordinated with Public Works that includes bike lanes, street reconstruction, and pedestrian improvements in the area around San Mateo High School, for a total of \$1,031,189.
- Other efforts the City undertook to address affordable housing, homelessness, poverty reduction, fair housing and

affirmative action issues:

- 14 households purchased homes through the City's First-Time Buyer program.
- 44 households were matched through the City's Below-Market Rate program.
- 30 new rental units were constructed as part of the Below-Market Rate program.

The CAPER in Attachment 1 is a draft of the narrative portion of the report describing program activities achievements. Attached to the end of the narrative is a detailed financial report, as well as a detailed activity summary that is required by HUD. Much of this information is generated from the HUD computer system IDIS and from internal reporting systems.

BUDGET IMPACT:

There are no budget impacts involved in the presentation, approval, and submission of this report.

ENVIRONMENTAL DETERMINATION:

This administrative review of the 2021-22 CAPER is not a project subject to CEQA, because it can be seen with certainty that it will not cause a physical change in the environment. (Public Resources Code Section 21065.)

NOTICE PROVIDED

All meeting noticing requirements were met. A notice was published on August 19, 2022 for a public comment period from August 19 to September 14, which meets the 15-day period required by the City's Citizen Participation Plan.

ATTACHMENTS

Att 1 – 2021-22 CAPER

Att 2 – PR – 03 Activity Summary Report

Att 3 – PR – 26 CDBG Financial Summary Report

Att 4 – PR – 26 CDBG-CV (Coronavirus) Financial Summary Report

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