



CITY OF SAN MATEO

City Hall
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Agenda Report

Agenda Number: 13

Section Name: {{section.name}}

Account Number: 10-6121

File ID: {{item.tracking_number}}

TO: City Council
FROM: Drew Corbett, City Manager
PREPARED BY: Parks and Recreation Department
MEETING DATE: September 19, 2022
SUBJECT:
Citywide Ash Tree Pruning 2022 – Agreement

RECOMMENDATION:

Approve an agreement with West Coast Arborists for citywide ash tree pruning in the amount of \$227,850 and authorize the Director of Parks and Recreation to execute the agreement in substantially the form presented.

BACKGROUND:

The City owns and maintains 434 mature ash trees throughout the city. The proposed pruning work seeks to increase the longevity of this valuable population of heritage trees.

The Request for Bids was posted on the City's Bid Posting page on July 18, 2022. A notice advertising the Request for Bids was published in the Daily Journal on July 22, 2022. On the bid closing date, five bids were received. The results were as follows:

West Coast Arborists: \$227,850
Professional Tree Care Company: \$258,230
Bay Area Tree Experts: \$265,800
Davey Tree Experts: \$298,000
Arborist Now: \$725,388

After reviewing the bid documents, staff recommends awarding the project to West Coast Arborists because they are the lowest responsive and responsible bidder.

BUDGET IMPACT:

There are sufficient funds to execute this agreement in the Parks and Recreation Department operating budget.

ENVIRONMENTAL DETERMINATION:

This tree pruning project is categorically exempt from CEQA as an "existing facility," because it consists of the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of use. (CEQA Guidelines Section 15301.)

NOTICE PROVIDED

All meeting noticing requirements were met.

ATTACHMENTS

Att 1 – Agreement with West Coast Arborists

STAFF CONTACT

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