



CITY OF SAN MATEO

City Hall
330 W. 20th Avenue
San Mateo CA 94403
www.cityofsanmateo.org

Agenda Report

Agenda Number: 7

Section Name: {{section.name}}

Account Number: 14-4682

File ID: {{item.tracking_number}}

TO: City Council
FROM: Drew Corbett, City Manager
PREPARED BY: Public Works Department
MEETING DATE: September 06, 2022
SUBJECT:
Mobile Parking Revenue Collection – Amendment

RECOMMENDATION:

Approve Amendment No. 1 to the agreement with PayByPhone Technologies Inc. to assign the agreement to PayByPhone US Inc. and authorize the Public Works Director to approve future amendments within the scope of the agreement and its existing dollar amount of \$219,000.

BACKGROUND:

The PayByPhone system was first implemented in 2016 as a pilot program to allow patrons the ability to pay for parking via their smartphone at two surface parking lots in downtown. Following the successful pilot implementation, the City expanded PayByPhone as part of the Downtown Parking Technology Project.

In October 2020, City Council approved a three-year service agreement with PayByPhone Technologies Inc. to offer mobile parking revenue collections throughout downtown at all on-street meters and pay stations and City-owned parking facilities. The current agreement has a not-to-exceed amount of \$219,000, which includes the transaction fee for each PayByPhone transaction.

PayByPhone recently notified staff they are moving all United States-based clients to their new entity name, PayByPhone US Inc. As such, Amendment No. 1 transfers the terms and conditions in the current agreement to PayByPhone US Inc., including all rights, interests, and obligations. If approved, there would be no change to the current agreement's not-to-exceed amount or term.

BUDGET IMPACT:

There is no budget impact associated with this amendment.

ENVIRONMENTAL DETERMINATION:

This amendment is not a project subject to CEQA, because it is an organizational or administrative activity that will not result in direct or indirect physical changes in the environment. (CEQA Guidelines Section 15378(b)(5).)

NOTICE PROVIDED

All meeting noticing requirements were met.

ATTACHMENTS

Att 1 – Amendment No. 1

Att 2 – Agreement with PayByPhone Technologies Inc.

STAFF CONTACT

Nicolette Chan, Assistant Transportation Planner
nchan@cityofsanmateo.org
(650) 522-7326

Sue-Ellen Atkinson, Principal Transportation Planner
seatkinson@cityofsanmateo.org
(650) 522-7288