



CITY OF SAN MATEO

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Agenda Report

Agenda Number: 16

Section Name: {{section.name}}

Account Number: 72-4672

File ID: {{item.tracking_number}}

TO: City Council
FROM: Drew Corbett, City Manager
PREPARED BY: Public Works Department
MEETING DATE: June 20, 2022

SUBJECT:

Compost Procurement Pilot Program Development Professional Services Agreement with San Mateo Resource Conservation District – Agreement

RECOMMENDATION:

Adopt a Resolution and approve an agreement with San Mateo Resource Conservation District for professional services for the development of the California Senate Bill 1383 (SB 1383) Compost Procurement Pilot Program in an amount not to exceed \$73,216.26; and authorize the Public Works Director to execute the agreement and subsequent amendments in substantially the form presented.

BACKGROUND:

SB 1383 is a short-term climate pollutants reduction act requiring, in part, all jurisdictions to procure an amount of recycled organics waste product (e.g., compost, mulch) proportional to the population and amount of organic waste generated in that jurisdiction. Per SB 1383, the City's recycled organic waste product procurement target for 2022 is approximately 8,000 tons.

The San Mateo Resource Conservation District's (SMRCD) Compost Broker Pilot Program is a collaboration between the agency, every city and town within San Mateo County, and the County of San Mateo to help jurisdictions meet the SB 1383 recycled organic waste product procurement target. Through the Compost Broker Program, the SMRCD will function as the City's direct service provider procuring and distributing compost to farm and rangeland in San Mateo County to assist in reaching the City's recycled organic waste product procurement target.

Because the SMRCD Compost Broker Pilot Program will only provide for approximately 13% of the City's 2022 target, the agency will also work to identify and develop additional partnership opportunities with the county's agricultural communities to support long-term SB 1383 compliance. They will also assess innovative compost procurement and application funding strategies the City might pursue to fund expansion of the program in the long term. The City will be working with the South Bayside Waste Management Agency to further analyze how member agencies can meet the SB 1383 requirements.

San Mateo Municipal Code section 3.60.050(g) authorizes procurement of services without competitive bidding procedures when entering into contracts with other governmental agencies. An agreement with SMRCD is appropriate pursuant to these standards because the SMRCD is a legal subdivision of the State of California pursuant to Public Resources Code Section 9003. Therefore, staff recommends the award of SB 1383 Compost Procurement Pilot Program Development agreement to the San Mateo Resource Conservation District.

BUDGET IMPACT:

Funds are provided by a CalRecycle Local Assistance Grant for which staff applied in collaboration between all the

jurisdictions in San Mateo County, led by the County of San Mateo Office of Sustainability.

ENVIRONMENTAL DETERMINATION:

In accordance with CEQA Guidelines Section 15378(a), this project is not a 'project' subject to CEQA as can be seen that it has no potential to result in either a direct, physical change in the environment or a reasonably foreseeable indirect physical change in the environment.

NOTICE PROVIDED

All meeting noticing requirements were met.

ATTACHMENTS

Att 1 – Proposed Resolution

Att 2 – Agreement

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