



CITY OF SAN MATEO

City Hall
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Agenda Report

Agenda Number: 2

Section Name: {{section.name}}

Account Number: 21-4678

File ID: {{item.tracking_number}}

TO: City Council

FROM: Drew Corbett, City Manager

PREPARED BY: Public Works Department

MEETING DATE: June 20, 2022

SUBJECT:
Caltrans Cooperative Implementation Agreement – Amendment

RECOMMENDATION:

Adopt a Resolution to transfer \$197,834.62 in Caltrans funds from the Coyote Point Trash Capture project to the Poplar at Golf Course Trash Capture project and reduce funding from the Solid Waste Fund by \$197,834.62 appropriated to the Poplar at Golf Course Trash Capture project; approve Amendment No. 1 to the Cooperative Implementation Agreement with Caltrans to allow the use of remaining funds to cover scope in the Poplar at Golf Course Trash Capture project; and authorize the Public Works Director to execute the amendment in substantially the form presented.

BACKGROUND:

In June 2018, City Council approved the Cooperative Implementation Agreement (CIA) No. D43CIASM0001 with Caltrans to accept \$2,123,000 in funding to implement the Poplar-Dore and Coyote Point Trash Capture projects. These projects treat stormwater runoff from both City streets and U.S. Highway 101, and Caltrans often contributes funding to such trash capture projects in order to further its own environmental and regulatory compliance objectives. The City appropriated a total of \$650,000 to the Poplar-Dore project and \$1,473,000 to the Coyote Point project. Both trash capture projects have been completed and the Coyote Point project has \$197,834.62 of Caltrans funds remaining.

The Caltrans funds will lapse if not invoiced by the City prior to the end of fiscal year 2021-22. Caltrans communicated to the City that, once the remaining funds lapse, Caltrans will also lose those funds and will be unable to apply them to other projects. To utilize these remaining funds towards their trash reduction goals before they expire, Caltrans inquired with the City about additional trash capture funding opportunities.

As part of a separate project, the City Council approved the CIA No. D43CIASM0002 with Caltrans in June 2020 to receive \$330,000 in funding for the Poplar at Golf Course Trash Capture project. The Poplar at Golf Course project is currently in design and the total project costs are estimated at approximately \$1,450,000, which is more than the \$330,000 contributed by Caltrans, and is being funded by the City's Solid Waste Fund. The City uses the Solid Waste Fund as the principal funding source for trash capture projects given the nexus with both solid waste and stormwater compliance objectives.

In order to utilize the remaining Caltrans funds toward meeting its environmental objectives, Caltrans and City staff agreed that applying the remaining funds previously appropriated for the Coyote Point project may be used toward funding the Poplar at Golf Course Trash Capture project is appropriate for Caltrans' purposes and would benefit the City by reducing its funding contribution to construct the trash capture project. Accordingly, Caltrans and City staff propose to amend CIA No. D43CIASM0001 to allow the remaining funds to be used on the Poplar at Golf Course Trash Capture project. Additionally, staff prepared the attached proposed resolution to allow the transfer of remaining funds from the Coyote Point Trash

Capture (No. 468202) project to the Poplar at Golf Course Trash Capture project (No. 460059) once the agreement is executed.

BUDGET IMPACT:

The agreement amendment will reduce the City's cost to complete the Poplar at Golf Course Trash Capture project by \$197,834.62. The resolution will appropriate \$197,834.62 in Caltrans funds from the North Shoreview Flood Improvements - Coyote Point Trash Capture project (No. 468202) to the Trash Capture at Poplar and Golf Course project (No. 460059). Additionally, the resolution will reduce the current appropriated funding from the Solid Waste Fund for Project No. 460059 by a corresponding amount of \$197,834.62 to maintain a balanced budget for the project.

ENVIRONMENTAL DETERMINATION:

This action is not a project subject to CEQA, because the transfer of budget funds between trash capture projects is an organizational or administrative activity that will not result in direct or indirect physical changes in the environment. (CEQA Guidelines Section 15378(b)(5).)

NOTICE PROVIDED

All meeting noticing requirements were met.

ATTACHMENTS

Att 1 - Proposed Resolution

Att 2 - Amendment No. 1

STAFF CONTACT

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