



CITY OF SAN MATEO

City Hall
330 W. 20th Avenue
San Mateo CA 94403
www.cityofsanmateo.org

Agenda Report

Agenda Number: 5

Section Name: {{section.name}}

File ID: {{item.tracking_number}}

TO: City Council

FROM: Drew Corbett, City Manager

PREPARED BY: City Clerk's Office

MEETING DATE: February 22, 2022

SUBJECT:
City Council Guidelines – Governance Principles

RECOMMENDATION:
Approve the revised City Council Guidelines to include a new section on Governance Principles.

BACKGROUND:
At its February 7, 2022 study session, Council reviewed and provided direction on adding a section on Key Governance Principles to clarify the parameters and processes with which the Council will govern due to the change to a by-district election structure for Council candidates.

The revised City Council Guidelines, with the addition of a new chapter titled “Key Governance Principles”, is appended to this report as Attachment 1 in track changes.

BUDGET IMPACT:
There is no budget impact from this administrative action.

ENVIRONMENTAL DETERMINATION:
This approval of guidelines is not a project subject to CEQA, because it is an organizational or administrative activity that will not result in direct or indirect physical changes in the environment. (CEQA Guidelines Section 15378(b)(5).)

NOTICE PROVIDED
All meeting noticing requirements were met.

ATTACHMENTS
Att 1 - Proposed Guidelines - Track Changes

STAFF CONTACT
Patrice Olds, City Clerk
polds@cityofsanmateo.org
(650) 522-7042