



CITY OF SAN MATEO

City Hall
330 W. 20th Avenue
San Mateo CA 94403
www.cityofsanmateo.org

Agenda Report

Agenda Number: 6

Section Name: {{section.name}}

File ID: {{item.tracking_number}}

TO: City Council

FROM: Drew Corbett, City Manager

PREPARED BY: City Clerk's Office

MEETING DATE: February 22, 2022

SUBJECT:

Planning Commission Appointment Subcommittee Establishment and Committee Appointments

RECOMMENDATION:

Appoint Mayor Bonilla and Deputy Mayor Papan to the Planning Commission Appointment Subcommittee, appoint Seema Patel to the General Plan Subcommittee and to the Civic Arts Committee.

BACKGROUND:

Per the City Council guidelines, the City Council appoints an appointment subcommittee for each board or commission body, comprised of the mayor (or designee) and the Council liaison to that commission. The guidelines also allow the other Council members to participate as a member of the appointment subcommittee if they desire. In order to ensure that the meeting is appropriately noticed and agendized, this is the opportunity for Council to add their names as a participant to the appointment subcommittee.

Planning Commission

On February 8, 2022 Ramiro Maldonado resigned from the Planning Commission and General Plan Subcommittee with immediate effect. This leaves an unscheduled vacancy on the Planning Commission for the remainder of his term through June 10, 2024. There is no eligibility list established for the Planning Commission, so a full recruitment will be undertaken on the following schedule:

- Monday, 2/28/2022 – Open recruitment and post notice
- Friday, 3/18/2022 – Close recruitment
- Week of 3/21/2022 – Schedule candidate interviews with Appointment Subcommittee
- Monday, 4/4/2022 – Recommendation of Appointment to City Council
- Tuesday, 4/12/2022 – First Planning Commission Meeting

General Plan Subcommittee

Mayor Bonilla and Council Member Rodriguez are the appointing body for the General Plan Subcommittee and established an eligibility list when they interviewed Planning Commissioner candidates on January 6, 2022. Under the Guidelines, an automatic appointment can be made from an active eligibility list if the candidate is still interested. Seema Patel has confirmed her interest in sitting on the General Plan Subcommittee.

Civic Arts Committee

Ramiro Maldonado informed the Civic Arts Committee (CAC) that he would be stepping down from his seat on the CAC. At the January 25, 2022 Planning Commission meeting the Commission nominated Seema Patel to replace him. The CAC is comprised of one ex-officio member of the City Council, one member of the Planning Commission nominated by the Planning Commission, one representative of the business community nominated by the Chamber of Commerce, an

architect nominated by the local chapter of the American Institute of Architects, a member of City Arts nominated by that organization, and a professional in an arts related field also nominated by City Arts.

BUDGET IMPACT:

There is no budget impact from this administrative action.

ENVIRONMENTAL DETERMINATION:

This appointment is not a project subject to CEQA, because it is an organizational or administrative activity that will not result in direct or indirect physical changes in the environment. (CEQA Guidelines Section 15378(b)(5).)

NOTICE PROVIDED

All meeting noticing requirements were met.

ATTACHMENTS

None

STAFF CONTACT

Patrice Olds, City Clerk
polds@cityofsanmateo.org
(650) 522-7042