



CITY OF SAN MATEO

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Agenda Report

Agenda Number: 9

Section Name: {{section.name}}

File ID: {{item.tracking_number}}

TO: City Council

FROM: Drew Corbett, City Manager

PREPARED BY: Public Works Department

MEETING DATE: February 22, 2022

SUBJECT:

Clean Water Program Construction Special Inspection Services – Agreements

RECOMMENDATION:

Approve professional services agreements with Signet Testing Laboratories, Inc. and Smith Emery San Francisco to provide as-needed construction special inspection services for various Clean Water Program projects in amounts not-to-exceed \$1,500,000 each; and authorize the Public Works Director to execute each agreement in substantially the form presented, issue project-specific task orders, and exercise up to three, one-year extensions with not-to-exceed budgets of \$250,000 per year for each of these agreements.

BACKGROUND:

The Clean Water Program (CWP) includes improvements to the City's wastewater system to comply with regulatory requirements. Construction special inspection services are needed to support for the remainder of the CWP's improvement projects, including: the Wastewater Treatment Plant Expansion and Upgrade, various new capacity relief sewers, sewer rehabilitation/repairs, and lift station improvements.

Signet Testing Laboratories Inc. (Signet) and Smith Emery San Francisco (Smith Emery) have been performing construction special inspection services satisfactorily for the City as a subcontractor to Jacobs (the CWP's Program Management Consultant). To reduce overhead costs, City staff will take on direct supervision of the construction special inspection contracts.

On January 5, 2022, the City received proposals for special construction inspection services from Signet and Smith Emery. It was determined that Signet and Smith Emery are qualified to provide these as-needed services for the CWP. The selection of the firms is consistent with Municipal Code 3.60.040(c) for professional services, because in 2018, the City issued a request for proposals for construction special inspection services, and selected Signet and Smith Emery after review of the responses. At that time, Jacobs subcontracted with Signet and Smith Emery for their services. This was the preferred route as the City did not have adequate staffing resources available to directly manage the contracts. The City now has resources available to manage these contracts directly with Signet and Smith Emery and desires to do so.

The two agreements, with not-to-exceed budgets of \$1,500,000 each for a term of two (2) years with an option for three (3) one-year extensions with a not-to-exceed budget of \$250,000 per year for each agreement, include anticipated support on in-progress and upcoming CWP projects. Staff believes this to be a reasonable budget for the potential scope of work and expertise required and recommends the award of agreements to Signet and Smith Emery. Scope of work for project-specific task orders will be determined as needed and issued by the Public Works Director.

BUDGET IMPACT:

There are sufficient funds in the various Clean Water Program projects available to fund these agreements.

ENVIRONMENTAL DETERMINATION:

The City prepared a Final Programmatic Environmental Impact Report (Final PEIR) in accordance with the California Environmental Quality Act (CEQA) (SCH No. 2015032006). The PEIR was certified by Council on June 6, 2016. In accordance with CEQA, the Final PEIR serves as the primary environmental compliance document for implementation of the Clean Water Program. The City prepared Addenda to the Final PEIR that were approved on July 16, 2018 (Addendum 1) and April 15, 2019 (Addendum 2). This work is within the scope of the project evaluated in the PEIR and Addendum.

NOTICE PROVIDED

All meeting noticing requirements were met.

ATTACHMENTS

Att 1 – Agreement (Signet Testing Laboratories, Inc.)

Att 2 – Agreement (Smith Emery San Francisco)

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