



CITY OF SAN MATEO

City Hall
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Agenda Report

Agenda Number: 2

Section Name: {{section.name}}

File ID: {{item.tracking_number}}

TO: Sustainability & Infrastructure Commission

FROM: Azalea Mitch

PREPARED BY: Public Works

MEETING DATE: October 13, 2021

SUBJECT:

Proposed Crown Castle Master License Agreement for Use of City Owned Poles

RECOMMENDATION:

To review the proposed Master License Agreement with Crown Castle Fiber LLC, provide comments to staff, and make a recommendation to the City Council.

BACKGROUND:

The City of San Mateo (City) owns over 5,000 streetlights throughout the City. In addition to City-owned streetlights, there are numerous utility poles owned by Pacific Gas and Electric. The City allows installation of wireless small cell facilities on utility poles and City streetlights. Currently, installations are not allowed on City streetlights unless the wireless company has a master license agreement with the City that covers the terms and conditions of the use of City's infrastructure. The use of streetlights provides additional locations for installation with less visually obtrusive systems and greatly reduces the need for wireless companies to install their own poles throughout the City.

In order for Crown Castle Fiber LLC (Crown Castle) to use the City's streetlight poles, they must enter into a license agreement with the City. The attached Master License Agreement (Agreement) has been developed and reviewed by City staff and Crown Castle Fiber. The Agreement is substantially the same as the Verizon, AT&T and ExteNet Systems agreements approved by City Council. With an executed Agreement, Crown Castle will still be required to obtain Wireless Communication Facilities permits and follow all requirements of the City's wireless telecommunications ordinance.

The term of the Agreement is ten years with fifteen one-year renewal options. The term of any telecommunications permit issued for a location subject to the Agreement will be the same as the Agreement term. The annual charge for each pole, which is dictated by the Federal Communications Commission (FCC), will be \$270. With respect to radio frequency emissions, Crown Castle will be required to demonstrate compliance with FCC standards upon installation and any future modification.

If the Sustainability and Infrastructure Commission recommends approval and the City Council approves the Agreement, Crown Castle would be able to install small cell facilities on City-owned streetlight poles after obtaining a Wireless Communication Facilities permit for each site.

BUDGET IMPACT:

Review of the Master License Agreement will not impact the City's operating budget.

ENVIRONMENTAL DETERMINATION:

This review of the Master License Agreement is categorically exempt from CEQA as an "existing facility," because it

consists of the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of use. (CEQA Guidelines Section 15301.)

NOTICE PROVIDED

Notice of this meeting was sent to individuals signed up for notification and posted on the Small Cell Infrastructure webpage.

ATTACHMENTS

Att 1 - Crown Castle Fiber Master License Agreement

STAFF CONTACT

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