



CITY OF SAN MATEO

City Hall
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Agenda Report

Agenda Number: 7

Section Name: {{section.name}}

File ID: {{item.tracking_number}}

TO: City Council
FROM: Drew Corbett, City Manager
PREPARED BY: Police Department
MEETING DATE: October 18, 2021

SUBJECT:
Fiscal Year 2021-22 Police Department Budget – Amendment

RECOMMENDATION:

Adopt a Resolution to amend the 2021-22 Police Department operating budget to move funding for 1.0 Full Time Equivalent Police Sergeant position from the Measure S Tracking Fund to the General Fund.

BACKGROUND:

Revenues from San Mateo's Measure S ¼ cent sales tax are used to fund the cost of three full-time equivalent (3.0 FTE) Police Officer positions and one (1.0 FTE) Police Sergeant position. With the commencement of the 2021/22 fiscal year, funds for two (2.0 FTE) Police Sergeant positions were inadvertently budgeted in the Measure S Tracking Fund. Council action is required to amend the adopted budget to correct this. The requested action will move the fixed cost distribution of 1.0 FTE Police Sergeant Position from the Measure S Tracking Fund (F11) back to the General Fund (F10) where it belongs, to ensure accurate tracking of funds and expenditures. There is no change to the total number of authorized positions.

Measure S is a general tax, with revenue deposited into the General Fund to be used for any government purpose. While this amendment is necessary to ensure accurate tracking of Measure S expenses, it will have no financial impact to the General Fund.

BUDGET IMPACT:

There is no net financial impact associated with this action.

ENVIRONMENTAL DETERMINATION:

This action is not a project subject to CEQA, because it is a government fiscal activity which does not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment. (CEQA Guidelines Section 15378(b)(4).)

NOTICE PROVIDED

All meeting noticing requirements were met.

ATTACHMENTS

Att 1 – Proposed Resolution

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