



# CITY OF SAN MATEO

City Hall  
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[www.cityofsanmateo.org](http://www.cityofsanmateo.org)

## Agenda Report

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Agenda Number: 16

Section Name: {{section.name}}

File ID: {{item.tracking\_number}}

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**TO:** City Council  
**FROM:** Drew Corbett, City Manager  
**PREPARED BY:** Public Works Department  
**MEETING DATE:** August 16, 2021

**SUBJECT:**

Wastewater Treatment Plant Supervisory Control and Data Acquisition Maintenance – Contract Change Order

**RECOMMENDATION:**

Approve a contract change order to Tesco Controls, Inc. for wastewater treatment plant Supervisory Control and Data Acquisition system maintenance in the amount of \$37,925.24 for a revised total contract amount of \$133,925.24, and authorize the Public Works Director to execute the contract change order in substantially the form presented.

**BACKGROUND:**

Tesco was hired to monitor and patch the Supervisory Control and Data Acquisition (SCADA) system at the wastewater treatment plant. Tesco also programs any changes into the SCADA system on an as-needed basis. A change operation of the plant digestion process required a change in the wastewater treatment plant's piping and left two (out of four) pumps unusable and the plant vulnerable to a breakdown. The City hired Tesco to make the changes to the SCADA environment required and to restore use of the two pumps.

These unplanned but necessary changes to the programming caused Tesco's costs to surpass the original contract amount. The initial approved contract with Tesco Controls, Inc. was in the amount of \$96,000. Change Order No. 1 to Tesco's contract did not impact the contract amount. Contract Change Order No. 2 increases the contract amount by \$37,925.24, bringing the total contract amount to \$133,925.24.

**BUDGET IMPACT:**

Sufficient funds are available in the WWTP Maintenance and Operations budgets to cover the expenses.

**ENVIRONMENTAL DETERMINATION:**

This project is categorically exempt from CEQA as an "existing facility," because it consists of the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of use. (CEQA Guidelines Section 15301.)

**NOTICE PROVIDED**

All meeting noticing requirements were met.

**ATTACHMENTS**

Att 1 - Contract Change Order

**STAFF CONTACT**

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