



CITY OF SAN MATEO

City Hall
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Agenda Report

Agenda Number: 3

Section Name: {{section.name}}

File ID: {{item.tracking_number}}

TO: City Council
FROM: Drew Corbett, City Manager
PREPARED BY: City Manager's Department
MEETING DATE: September 07, 2021

SUBJECT:
Disposable Food Service Ware Ordinance Services – Memorandum of Understanding

RECOMMENDATION:

Approve a Memorandum of Understanding with the County of San Mateo to provide education and enforcement services for the City's Disposable Food Service Ware Ordinance and authorize the City Manager to execute the agreement in substantially the form presented.

BACKGROUND:

On February 1, 2021 the City Council adopted the Disposable Food Service Ware Ordinance that regulates the distribution of single-use food service ware at food facilities. The Ordinance was modeled after the County of San Mateo Disposable Food Service Ware Ordinance that was adopted by the County Board of Supervisors on February 25, 2020.

The City is eligible for education and enforcement support services from the County at no charge to the City. To leverage these free services, the City must adopt the County ordinance as a model, authorize the County to provide enforcement, and enter into a Memorandum of Understanding (MOU) with the County. The City adopted the County ordinance as a model and authorized the County's enforcement services in the ordinance on February 1, 2021. The County developed a MOU (Attachment 1) outlining the County's responsibilities for outreach, education and enforcement of the ordinance for the City Council's review and approval.

The City's Ordinance will be enforced beginning October 1, 2022. Prior to the enforcement date, it is important that the County provide education and outreach services to food facilities regarding the new regulations to facilitate a smooth transition. The County's services will also be critical in providing enforcement of the ordinance after October 1, 2022 to help minimize impact to City resources for implementation.

BUDGET IMPACT:

There is no budget impact anticipated as a result of the signing of the MOU. If the City Council approves of the signing of the MOU, the County of San Mateo will lead the technical support, outreach, education, and enforcement activities for the Disposable Food Service Ware Ordinance. This will minimize the impact on City resources for implementation of the Ordinance. City staff will provide some implementation support to supplement education and compliance of the Ordinance.

ENVIRONMENTAL DETERMINATION:

This signing of the MOU is not a project subject to CEQA, because it is an organizational or administrative activity that will not result in direct or indirect physical changes in the environment. (CEQA Guidelines Section 15378(b)(5).)

NOTICE PROVIDED

All meeting noticing requirements were met.

ATTACHMENTS

Att 1 – Memorandum of Understanding

STAFF CONTACT

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