



CITY OF SAN MATEO

City Hall
330 W. 20th Avenue
San Mateo CA 94403
www.cityofsanmateo.org

Agenda Report

Agenda Number: 5

Section Name: {{section.name}}

File ID: {{item.tracking_number}}

TO: City Council

FROM: Drew Corbett, City Manager

PREPARED BY: Public Works Department

MEETING DATE: September 07, 2021

SUBJECT:
Residential Parking Permit Program – Update and Revisions

RECOMMENDATION:

Adopt a Resolution to revise the City's Residential Parking Permit Program Policy and Procedures to authorize the Public Works Director to approve exceptions to the permit eligibility requirements.

BACKGROUND:

The City of San Mateo updated the Residential Parking Permit Program (RPPP) Policy and Procedures (RPPP Policy) in September 2019. The RPPP program is intended to mitigate the parking impact on residential streets from non-residential parking generators and to improve the availability of on-street parking for residents.

Displaying a valid permit allows a resident to park on-street in an RPPP zone beyond the posted time restrictions. The RPPP Policy defines the eligibility parameters for residential parking permits and limitations for permit issuance. Pursuant to the 2019 adopted RPPP Policy, parking permits may be issued to residents or caregivers for residents living within a residential parking permit area. There is an allowance within the policy for consideration of residents in 'corner properties' for whom the only available street parking is in a contiguous permit zone.

The current RPPP Policy does not allow for any exception in the issuance of parking permits for any resident that does not meet the approved parameters. In rare instances, a resident who does not meet the approved criteria but does present a valid case for consideration will apply for an RPPP permit. Staff proposes the following criteria for exceptions for permit eligibility to provide ability to best serve the interests of the residents:

- A home's driveway and front door face onto an existing zone, but street address is outside the zone.
- A home is in an existing RPPP zone, but RPPP on-street parking restrictions are removed as part of a City-led project.

If the revisions are adopted, the Public Works Director will have the authority to approve an exception to permit eligibility based on the above criteria.

While such instances have occurred very infrequently, the inclusion of this clause provides a small amount of flexibility in outstanding situations. Staff recommends City Council adopt this Resolution to allow the Public Works Director authority to approve exceptions to RPPP permit issuance requirements.

BUDGET IMPACT:

There is no budget impact associated with the adoption of this resolution.

ENVIRONMENTAL DETERMINATION:

This program update is not a project subject to CEQA, because it is an organizational or administrative activity that will not result in direct or indirect physical changes in the environment. (CEQA Guidelines Section 15378(b)(5).)

NOTICE PROVIDED

All meeting noticing requirements were met.

ATTACHMENTS

Att 1 – Draft Resolution

Att 2 - Draft Residential Parking Permit Program Policy and Procedures (Revised)

STAFF CONTACT

Sue-Ellen Atkinson, Principal Transportation Planner

seatkinson@cityofsanmateo.org

(650) 522-7288