



CITY OF SAN MATEO

City Hall
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Agenda Report

Agenda Number: 5

Section Name: {{section.name}}

File ID: {{item.tracking_number}}

TO: City Council
FROM: Drew Corbett, City Manager
PREPARED BY: Parks and Recreation Department
MEETING DATE: June 07, 2021
SUBJECT:
Senior Transportation "Get Around" Program – Agreement

RECOMMENDATION:

Adopt a Resolution to find that calling for bids is impracticable, unavailing, or impossible and award an agreement to Serra Yellow Cab, Inc. for the *Get Around* Senior Transportation Project up to the amount of \$150,000 for fiscal year 2021-22, with an option for the City to extend for an additional year, and authorize the Director of Parks and Recreation to execute the agreement in substantially the form presented.

BACKGROUND:

The Get Around Senior Transportation program has been operated by the Parks and Recreation Department since January 1, 2018. Currently there are over 400 seniors signed up for the Get Around program, and over the past year and a half, the program has supplied 3,000 low-cost cab trips to San Mateo seniors. The program has had two pilot programs, many focus groups, two comprehensive surveys, and many happy patrons.

In 2021, the success of the program resulted in the City receiving the C/CAG Lifeline Transportation Program grant. The current transportation vendor, Serra Yellow Cab Company, provides on-demand transportation services for City of San Mateo residents aged 60+ years. Each month, riders receive eight one-way trips or four round-trips to destinations within the cities of San Mateo, Burlingame, Foster City, Belmont, Hillsborough, San Carlos and Redwood City. Riders can also take trips to the Veteran's Administration Medical Campus in Menlo Park and Palo Alto and Stanford University Medical Center. All rides must begin or end in the City of San Mateo.

Serra Cab was selected as the current transportation vendor because they are well equipped to service the local senior population. Serra Cab has a large fleet of cabs that include vehicles equipped to carry both wheelchairs and scooters. They provide overflow transportation services to the SamTrans "Ready Wheels" program, which requires them to train their drivers to handle senior and disabled passengers' needs. All of Serra Cabs vehicles are equipped with the "Cab Connect" tracking system that can accurately track start and end of travel locations, distance traveled, and the billing information. Serra Cab is the only cab company that has a permit to operate in San Mateo with capacity to manage the program. Their fleet consists of over 150 cabs, up to 125 of which are in service and on the road at peak transportation times. They have over 20 cabs that are equipped to transport scooters and wheelchairs. They also offer service to all nine cities that the program services. The other four permitted taxi companies in the City of San Mateo lack the capacity to service the program.

Per City's purchasing ordinance (3.60.050 Exceptions (b)), it is possible to award an agreement without the required RFP (Request for Proposal) procedure if it is deemed impracticable, unavailing, or impossible to call for bids through a competitive process. Staff has determined that no other transportation companies that are licensed by the City of San Mateo have the necessary fleet size to meet the requirements of the contract.

BUDGET IMPACT:

Funding for the project is appropriated from a combination of a grant from C/CAG Lifeline Transportation Program and Measure S. Funds available exceed the \$150,000 required by the agreement.

ENVIRONMENTAL DETERMINATION:

This award of an agreement is not a project subject to CEQA, because it is an organizational or administrative activity that will not result in direct or indirect physical changes in the environment. (CEQA Guidelines Section 15378(b)(5).)

NOTICE PROVIDED

All meeting noticing requirements were met.

ATTACHMENTS

Att 1 – Proposed Resolution

Att 2 – Agreement

STAFF CONTACT

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