



# CITY OF SAN MATEO

City Hall  
330 W. 20th Avenue  
San Mateo CA 94403  
[www.cityofsanmateo.org](http://www.cityofsanmateo.org)

## Agenda Report

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Agenda Number: 4

Section Name: {{section.name}}

File ID: {{item.tracking\_number}}

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**TO:** City Council  
**FROM:** Drew Corbett, City Manager  
**PREPARED BY:** City Clerk's Office  
**MEETING DATE:** May 17, 2021

**SUBJECT:**  
Ordinance Introduction – Electronic Campaign Statement Filing Requirement Amendment

**RECOMMENDATION:**  
Introduce an uncodified ordinance to update the existing ordinance requiring electronic filing of campaign statements.

**BACKGROUND:**  
Ordinance No. 2018-6 was adopted on August 6, 2018 to require electronic filing and specifically called out the vendor selected at the time as Southtech Systems. In researching the other primary vendor that provides this type of service, we found that their competitor, NetFile, has a more intuitive and robust system for the same cost as we are currently paying. With the switch to NetFile, we will have the ability to export the data more easily and make the data more accessible to eventually create a data dashboard for the public to more easily engage with.

At the time the ordinance was adopted, the threshold that triggered the requirement for filing was set at \$1,000 and it is now set at \$2,000. This threshold is codified in Government Code Sections 84200 and following.

The proposed ordinance removes the reference to a specific vendor, refers instead to an “electronic filing system,” and raises the threshold to \$2,000 in conformance with the State Political Reform Act.

**BUDGET IMPACT:**  
Sufficient funds are budgeted in the Clerk's budget and switching software providers will not require additional funding.

**ENVIRONMENTAL DETERMINATION:**  
This proposed ordinance is not a project subject to CEQA, because it is an organizational or administrative activity that will not result in direct or indirect physical changes in the environment. (CEQA Guidelines Section 15378(b)(5).)

**NOTICE PROVIDED**  
All meeting noticing requirements were met.

**ATTACHMENTS**  
Att 1 - Proposed Ordinance

**STAFF CONTACT**  
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