



# CITY OF SAN MATEO

City Hall  
330 W. 20th Avenue  
San Mateo CA 94403  
[www.cityofsanmateo.org](http://www.cityofsanmateo.org)

## Agenda Report

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Agenda Number: 10

Section Name: {{section.name}}

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**TO:** City Council  
**FROM:** Drew Corbett, City Manager  
**PREPARED BY:** Public Works Department  
**MEETING DATE:** May 17, 2021

**SUBJECT:**  
US-101/Peninsula Avenue Interchange Project Memorandum of Understanding – Agreement

**RECOMMENDATION:**

Adopt a Resolution to approve the Memorandum of Understanding (MOU) with the San Mateo County Transportation Authority for the Project Approval Environmental Document phase of the US-101/Peninsula Avenue Interchange Project and to authorize the City Manager to execute the MOU in substantially the form presented.

**BACKGROUND:**

On March 18, 2016, the City of San Mateo (City) and the San Mateo County Transportation Authority (TA) entered into the original Memorandum of Understanding (original MOU) to complete the Project Approval Environmental Document (PAED) phase of the US-101/Peninsula Avenue Interchange Project (Project). The MOU defines the scope of work, funding and payment, terms, and responsibilities for the City and the TA. Since the original MOU approval in 2016, the TA has been overseeing the work necessary to complete the PAED phase of the project, including the administration of consultant services related to the study.

The consultant's contract with the TA expired and the new agreement resulted in an increased project cost due to updated consultant billing rates, a change in scope of work to accommodate more public outreach and traffic analysis than originally anticipated, and a longer project schedule. The new MOU includes provisions for the City to pay \$600,000 and the TA to pay \$2.5 million of the total \$3.1 million cost for completion of the PAED phase of work. The new MOU also establishes the modified terms of the funding commitment and new project timeline.

As part of the 2020-21 capital improvement budget, the City already allocated \$600,000 to the US-101/Peninsula Interchange Project account to cover the anticipated increase in costs. The new MOU has a project scope of work completion date of June 30, 2022 and a termination date of December 31, 2022.

**BUDGET IMPACT:**

There is sufficient funding in the US-101/Peninsula Interchange Project, to continue to fund the City's responsibilities under the terms of this MOU.

**ENVIRONMENTAL DETERMINATION:**

In accordance with Public Resources Code Section 21065, entry into this MOU is not a "project" subject to CEQA in that it can be seen with certainty that entering into this agreement will not have a significant effect on the environment. A separate environmental review analysis consistent with CEQA requirements will be prepared during the development of this project.

**NOTICE PROVIDED**

All meeting noticing requirements were met.

**ATTACHMENTS**

Att 1 - Proposed Resolution

Att 2 - Memorandum of Understanding with SMCTA

**STAFF CONTACT**

Bethany Lopez, Senior Engineer

[blopez@cityofsanmateo.org](mailto:blopez@cityofsanmateo.org)

(650) 522-7313

Matthew Zucca, Deputy Director

[mzucca@cityofsanmateo.org](mailto:mzucca@cityofsanmateo.org)

(650) 522-7308