



CITY OF SAN MATEO

City Hall
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Agenda Report

Agenda Number: 8

Section Name: {{section.name}}

File ID: {{item.tracking_number}}

TO: City Council

FROM: Drew Corbett, City Manager

PREPARED BY: Public Works Department

MEETING DATE: May 17, 2021

SUBJECT:

Marina Lagoon Operations and Maintenance Permit Assistance – Amendment

RECOMMENDATION:

Approve Amendment No. 1 to the agreement with WRA, Inc. for professional services for Marina Lagoon Operations and Maintenance Permit Assistance in an amount not to exceed \$117,000 for a new agreement total of \$166,000; establish a contingency of \$16,700; and authorize the Public Works Director to execute the agreement in substantially the form presented and issue change orders within the contingency amount.

BACKGROUND:

Public Works entered into a professional services agreement with WRA, Inc. (WRA) on February 9, 2021, for \$49,000 to provide initial assistance with obtaining necessary environmental permits and approval for the City's routine operations and maintenance of the City's Marina Lagoon. City activities to be covered by the environmental permits include construction, maintenance, and improvement of public and private boat docks; stormwater and creek outfalls; inlet gates and fences; bank protection; sand replenishment; debris removal; and aquatic vegetation harvesting. The existing permits expire at the end of 2021 and the term for the new environmental permits is anticipated to be five (5) years.

WRA's initial scope included identification of all needed permits, early coordination, preliminary planning, cost development related to obtaining necessary environmental permits, a Biological Resources Technical Report, a California Environmental Quality Act (CEQA) recommendation, project design drawing updates creation and updates, and general coordination with the multiple regulatory agencies.

Additional efforts are needed to apply for and secure all environmental regulatory permits for the project to allow the City to operate and maintain the Marina Lagoon. WRA will facilitate the completion and submittal of permit applications and coordination with appropriate regulatory agencies including the U.S. Army Corps of Engineers, Regional Water Quality Control Board (RWQCB), State Lands Commission, California Department of Fish and Wildlife, and Bay Conservation and Development Commission. Regulatory permits required are anticipated to include (1) Clean Water Act Section 401 and 404 permits, (2) State Lands Commission Application for Use of State Lands, (3) California Department of Fish and Wildlife Streambed Alteration Agreement, and (4) Cultural Section 106 Consultation Support. A Habitat Mitigation and Monitoring Plan (HMMP) will also be prepared as part of the Section 401 Water Quality Certification from the RWQCB.

BUDGET IMPACT:

Amendment No. 1 adds an additional \$117,000 to the agreement bringing the total to \$166,000 and adds a \$16,600 contingency. Funds are available in the Public Works Department operating budget to cover the cost of this agreement amendment.

ENVIRONMENTAL DETERMINATION:

This project is categorically exempt from CEQA as an “existing facility,” because it consists of the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of use. (CEQA Guidelines Section 15301.)

NOTICE PROVIDED

All meeting noticing requirements were met.

ATTACHMENTS

Att 1 - Amendment

STAFF CONTACT

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