



CITY OF SAN MATEO

City Hall
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Agenda Report

Agenda Number: 5

Section Name: {{section.name}}

File ID: {{item.tracking_number}}

TO: City Council
FROM: Drew Corbett, City Manager
PREPARED BY: Community Development Department
MEETING DATE: March 15, 2021

SUBJECT:
Tenant Relocation Payments – Appropriation of Funds

RECOMMENDATION:

Adopt a Resolution to appropriate \$67,976 of property owner repayments to the Emergency Tenant Relocation Assistance Project.

BACKGROUND:

The adopted 2020-21 budget appropriated \$50,000 of the General Fund housing set-aside reserve into the Emergency Tenant Relocation Assistance Project to provide an emergency relocation assistance fund for renters who must move from their homes due to unsafe occupancy issues as determined by Code Enforcement. Although the property owner is responsible to pay for relocation assistance, the City has the option to advance the funds to the tenants if the landlord does not act in a timely manner. So far in fiscal year 2020-21, the City has assisted tenants in three properties and has received reimbursement payments in the amount of \$67,976 from two of the property owners. The purpose of this appropriation is to deposit the repayments back into the Emergency Tenant Relocation Assistance Project for use in the future as a revolving fund.

BUDGET IMPACT:

The source of the tenant assistance payments is the General Fund and the repayments from the property owners are returned to the General Fund. This action designates that those repayments are tracked in the project instead of operating budget for easier administration. This action has zero net impact on the General Fund.

ENVIRONMENTAL DETERMINATION:

This appropriation is not a project subject to CEQA, because it is a government fiscal activity which does not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment. (CEQA Guidelines Section 15378(b)(4).)

NOTICE PROVIDED

All meeting noticing requirements were met.

ATTACHMENTS

Att 1- Proposed Resolution

STAFF CONTACT

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