



CITY OF SAN MATEO

City Hall
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Agenda Report

Agenda Number: 3

Section Name: {{section.name}}

File ID: {{item.tracking_number}}

TO: City Council

FROM: Drew Corbett, City Manager

PREPARED BY: Public Works Department

MEETING DATE: March 01, 2021

SUBJECT:

On-Call Construction Management Services – Spending Authorization Adjustment

RECOMMENDATION:

Approve an adjustment to the year one annual not-to-exceed amount from \$150,000 to \$250,000 for the agreement with Ghirardelli Associates for on-call construction management services, with the total three-year agreement remaining at an amount not to exceed \$450,000.

BACKGROUND:

On July 20, 2020, City Council approved an agreement with Ghirardelli Associates for on-call construction management services. The agreement was approved for a three-year term for a total of \$450,000 with an annual amount not to exceed \$150,000.

Ghirardelli is tasked with providing construction management and inspection services for the North San Mateo Drive Sustainable Street Project in year one of the agreement. The project is approximately 70% complete and Ghirardelli is nearing the annual \$150,000 limit. Staff anticipates the total cost for Ghirardelli's services through completion of the project will be about \$226,000.

Staff recommends increasing the in year one annual, not-to-exceed amount to \$250,000 for Ghirardelli to complete construction management and inspection services on the North San Mateo Drive Sustainable Street Project. The total three-year agreement not-to-exceed amount with Ghirardelli will remain at \$450,000.

BUDGET IMPACT:

Sufficient funds are available in the North San Mateo Drive Project.

ENVIRONMENTAL DETERMINATION:

This action is not a project subject to CEQA, because it is an organizational or administrative activity that will not result in direct or indirect physical changes in the environment. (CEQA Guidelines Section 15378(b)(5).)

NOTICE PROVIDED

All meeting noticing requirements were met.

ATTACHMENTS

None

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