



CITY OF SAN MATEO

City Hall
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Agenda Report

Agenda Number: 9

Section Name: {{section.name}}

File ID: {{item.tracking_number}}

TO: City Council
FROM: Drew Corbett, City Manager
PREPARED BY: Information Technology Department
MEETING DATE: November 16, 2020

SUBJECT:

Grand Jury Report: "Ransomware: It Is Not Enough To Think You Are Protected" – Response Letter

RECOMMENDATION:

Approve the letter responding to the October 7, 2020 report by the San Mateo County Civil Grand Jury entitled, "Ransomware: It Is Not Enough To Think You Are Protected" and authorize the Mayor to sign and send the letter on behalf of the City Council.

BACKGROUND:

On October 7, 2020, the San Mateo County Civil Grand Jury released a report entitled "Ransomware: It Is Not Enough To Think You Are Protected" (Attachment 1). The purpose of the report is to advise local government agencies to ensure adequate measures are being taken to mitigate cyber-security risks and provide recovery options for computer systems. Within the report, the Grand Jury developed 8 findings and 4 recommendations. The City of San Mateo's response to each finding and recommendation is due to the Grand Jury no later than January 5, 2021. This response is included as Attachment 2 to this administrative report.

The Grand Jury Report asks cities and other agencies within San Mateo County to have their IT staff assess their cyber-security strategies and address any shortcomings. It further recommends the IT Department make a report to the Council on this assessment and any actions it will be taking to address deficiencies. This report will be scheduled for a study session in early 2021.

BUDGET IMPACT:

There is no budget impact associated with this action.

ENVIRONMENTAL DETERMINATION:

This letter approval is not a project subject to CEQA, because it is an organizational or administrative activity that will not result in direct or indirect physical changes in the environment. (CEQA Guidelines Section 15378(b)(5).)

NOTICE PROVIDED

All meeting noticing requirements were met.

ATTACHMENTS

Att 1 - Grand Jury Report
Att 2 - Draft Response Letter

STAFF CONTACT

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