



CITY OF SAN MATEO

City Hall
330 W. 20th Avenue
San Mateo CA 94403
www.cityofsanmateo.org

Agenda Report

Agenda Number: 12

Section Name: {{section.name}}

File ID: {{item.tracking_number}}

TO: City Council
FROM: Drew Corbett, City Manager
PREPARED BY: Police Department
MEETING DATE: September 21, 2020
SUBJECT:
Radio System Maintenance – Agreement

RECOMMENDATION:

Approve an agreement with Telecommunications Engineering Associates for maintenance of City radio systems for a term of five years at an annual cost of \$51,041 and a total cumulative contract cost of \$255,205; and authorize the Police Chief to execute the agreement in substantially the form presented.

BACKGROUND:

The Police Department oversees the maintenance contract for the City's municipal government radio system, which includes all Police, Fire, and Public Works radios. The agreement covers all fixed radio equipment such as base stations and console equipment in the 9-1-1 Emergency Dispatch Center. The City's options regarding this comprehensive level of service are limited. A critical factor is that the provider of service be thoroughly familiar with the County's public safety radio systems. These systems require complex engineering and coordination to maintain optimum performance and dependability. Telecommunications Engineering Associates (TEA) has been performing maintenance services for the City on this equipment for the last thirty years, and staff is recommending execution of an agreement with TEA for a five-year term.

TEA has the in-depth knowledge and experience with the law enforcement and fire radio systems throughout San Mateo County and provides maintenance and facilities management services to the majority of local agencies. In recommending this agreement, staff has considered the experience of TEA, the quality of the work that TEA performs, the timely responsiveness of trained engineers and their swift attention to detail. In addition, TEA has discounted their standard fee by 10 percent due to the long-term relationship. Furthermore, TEA has agreed not to increase the per unit fee for any equipment item during the contract period. The City may terminate the contract at any time if TEA's service is not satisfactory or if funds for telecommunications maintenance are not available.

BUDGET IMPACT:

Funds for the City's radio maintenance are included in the Police Department's operating budget.

ENVIRONMENTAL DETERMINATION:

This agreement is categorically exempt from CEQA as an "existing facility," because it consists of the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of use. (CEQA Guidelines Section 15301.)

NOTICE PROVIDED

All meeting noticing requirements were met.

ATTACHMENTS

Att 1 - Agreement

STAFF CONTACT

Ed Barberini, Chief of Police
ebarberini@cityofsanmateo.org
(650) 522-7600

Dave Norris, Police Captain
dnorris@cityofsanmateo.org
(650) 522-7681