



# CITY OF SAN MATEO

City Hall  
330 W. 20th Avenue  
San Mateo CA 94403  
[www.cityofsanmateo.org](http://www.cityofsanmateo.org)

## Agenda Report

---

Agenda Number: 20

Section Name: {{section.name}}

File ID: {{item.tracking\_number}}

---

**TO:** City Council

**FROM:** Drew Corbett, City Manager

**PREPARED BY:** City Clerk's Department

**MEETING DATE:** August 17, 2020

**SUBJECT:**  
General Plan Subcommittee – Council Appointment Subcommittee

**RECOMMENDATION:**

Appoint the two City Council General Plan Subcommittee members (Rodriguez and Bonilla) to interview the two Park & Recreation Commissioners who have expressed an interest in service on the General Plan Subcommittee in order to make a recommendation to Council regarding appointment to the vacant Park & Recreation seat on the Subcommittee.

**BACKGROUND:**

On 5/21/2018, Council appointed two Council members to the General Plan Subcommittee

On 6/18/2018, Council approved the structure of the General Plan Subcommittee to be two City Council members, two Planning Commissioners, two Sustainability and Infrastructure Commissioners and one Park & Recreation Commissioner.

At its 8/6/2018 Council meeting, eleven commissioners who had expressed an interest in serving were considered. Council voted by ballot with the following results: Planning Commissioners Ramiro Maldonado and Ellen Mallory were appointed; Sustainability and Infrastructure Commissioners Adam Loraine and Cliff Robbins were appointed; and Park & Recreation Commissioner Amourence Lee was appointed.

On 2/19/19, Adam Loraine stepped down from his role on the General Plan Committee. Council, at its March 4, 2019 meeting, decided to change the composition of the subcommittee to include school board representation and appointed San Mateo-Foster City School Board member Ken Chin to the vacant seat.

On 11/12/19, City Council appointed Park & Recreation Commissioner Amourence Lee to the vacant City Council seat; thereby creating another vacancy on the General Plan Subcommittee for the Park & Recreation seat. Two Commissioners, Heather Wolnick and Eric Holm, have expressed interest in the seat.

**BUDGET IMPACT:**

There is no budget impact from this administrative action.

**ENVIRONMENTAL DETERMINATION:**

This is not a project subject to CEQA, because it is an organizational or administrative activity that will not result in direct or indirect physical changes in the environment. (CEQA Guidelines Section 15378(b)(5).)

**NOTICE PROVIDED**

All meeting noticing requirements were met.

**ATTACHMENTS**

None

**STAFF CONTACT**

Patrice Olds, City Clerk  
polds@cityofsanmateo.org  
(650) 522-7042