



# CITY OF SAN MATEO

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## Agenda Report

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Agenda Number: 22

Section Name: {{section.name}}

File ID: {{item.tracking\_number}}

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**TO:** City Council

**FROM:** Drew Corbett, City Manager

**PREPARED BY:** Public Works Department

**MEETING DATE:** August 17, 2020

**SUBJECT:**

Transportation Impact Analysis Guidelines and General Plan – Adoption and Amendments

**RECOMMENDATION:**

Adopt a Resolution to approve the Transportation Impact Analysis Guidelines and adopt a Resolution to approve the General Plan amendments to the Circulation Element.

**BACKGROUND:**

Senate Bill 743 (SB 743) requires jurisdictions to cease utilizing Level of Service (LOS) for California Environmental Quality Act (CEQA) transportation analysis. Guidance from the Governor's Office of Planning and Research (OPR) in December 2018 recommended the use of Vehicle Miles Traveled (VMT) as the metric for CEQA transportation analysis.

The state has required jurisdictions to implement this change as of July 1, 2020. In the interim period, while staff was developing city-specific policy, City Council approved the use of the OPR recommendations for transportation analysis in May 2020. Pursuant to these requirements, staff has developed the draft Transportation Impact Analysis (TIA) Guidelines to implement VMT as the transportation analysis metric for CEQA analysis and to formalize the City's procedures for transportation analysis outside of CEQA. Additionally, staff has proposed an amendment to the General Plan Circulation Element to provide the policy framework for the TIA Guidelines and to support use of LOS in non-CEQA analysis.

Staff conducted a public hearing for the draft TIA Guidelines and General Plan Circulation Element amendment with the Planning Commission on June 23, 2020. The Planning Commission unanimously motioned to recommend adoption of both items to the City Council. Staff held an informational session with City Council on July 20, 2020 where City Council expressed support for the Guidelines and General Plan amendment with no requested revisions.

The TIA Guidelines and amendment to the General Plan Circulation Element will take effect 30 days following City Council adoption.

**BUDGET IMPACT:**

There is no budget impact associated with this item.

**ENVIRONMENTAL DETERMINATION:**

Adoption of the TIA Guidelines is not a project subject to CEQA, because it is an organizational or administrative activity that will not result in direct or indirect physical changes in the environment. (CEQA Guidelines Section 15378(b)(5).)

Adoption of the General Plan Amendments to the Circulation Element is not a project subject to CEQA in that it can be seen with certainty that there is no possibility that the amendments will cause a significant impact to the environment. The purpose of the General Plan amendments is to allow the City to continue the use of Level of Service standards to impose ad hoc exactions.

**NOTICE PROVIDED**

All meeting noticing requirements were met.

**ATTACHMENTS**

Att 1 - Proposed Resolution (TIA Guidelines)

Att 2 –Proposed Resolution (General Plan Amendments)

Att 3 - Proposed General Plan Circulation Element Revisions (track changes)

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