



CITY OF SAN MATEO

City Hall
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Agenda Report

Agenda Number: {{item.number}}

Section Name: {{section.name}}

File ID: {{item.tracking_number}}

TO: City Council
FROM: Drew Corbett, City Manager
PREPARED BY: Public Works Department
MEETING DATE: August 17, 2020
SUBJECT:
Poplar at Golf Course Trash Capture Project - Agreement

RECOMMENDATION:

Approve an agreement with Schaaf & Wheeler Consulting Civil Engineers to provide professional design services for the Poplar at Golf Course Trash Capture Project in the amount of \$104,210; establish a contingency reserve in the amount of \$10,000; and authorize the Public Works Director to execute the agreement in substantially the form presented and execute change orders within the contingency reserve.

BACKGROUND:

The Poplar at Golf Course Trash Capture Project is part of the City's plan to achieve compliance with the San Francisco Bay Regional Water Quality Control Board's (RWQCB) Municipal Regional Stormwater Permit.

The existing permit requires reduction of trash and litter by 100%, relative to 2009 baseline values, by July 1, 2022. The City of San Mateo demonstrated a reduction of 94% in fiscal year 2018-19 through existing trash capture devices, source control measures, creek and shoreline cleans ups, and other control mechanisms. This trash capture project will provide approximately 12% of additional trash capture reduction and allow the City to remain compliant with the permit requirements.

Schaaf & Wheeler has extensive knowledge and experience with the City's stormwater collection system having worked on numerous stormwater planning and modeling projects in the past. In August 2016, Schaaf & Wheeler completed the "Citywide Trash Capture Feasibility Study" which identified Poplar at Golf Course as one of the 10 key locations for trash capture implementation. Based on their past quality of work, experience, and involvement with the City's trash capture study, staff recommends awarding to Schaaf & Wheeler.

Staff recommends awarding the design services agreement to Schaaf & Wheeler in accordance with Municipal Code Section 3.60.040(c), which allows award of professional engineering services to consultants without competitive bidding.

BUDGET IMPACT:

Sufficient funds are available in the Poplar at Golf Course Trash Capture Project No. 460059 for this agreement.

ENVIRONMENTAL DETERMINATION:

Entering into this agreement is not a project subject to CEQA, because it can be seen with certainty that it will not cause a physical change in the environment. (Public Resources Code Section 21065.)

The CEQA clearance requirements of the project will be determined during the design phase, and prior to construction of the project.

NOTICE PROVIDED

All meeting noticing requirements were met.

ATTACHMENTS

Att 1 - Agreement

STAFF CONTACT

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