



CITY OF SAN MATEO

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Agenda Report

Agenda Number: {{item.number}} Section Name: {{section.name}} File ID: {{item.tracking_number}}

TO: City Council
FROM: Drew Corbett, City Manager
PREPARED BY: City Clerk's Department
MEETING DATE: July 20, 2020

SUBJECT:
Park and Recreation, Senior Citizens, and Sustainability and Infrastructure Commission – Subcommittee Recommendations

RECOMMENDATION:
Approve the recommendations of the appointment subcommittees to appoint Lindsey Held to the Park and Recreation Commission for a partial term ending June 10, 2023; Ellen Wang to the Senior Commission for a full term ending June 10, 2024; and Adam Loraine to the Sustainability and Infrastructure Commission for a full term ending June 10, 2024.

BACKGROUND:
The annual recruitment of vacancies on the City's Boards and Commissions was a little delayed this year due to COVID-19 stay home orders. The recruitment usually begins in April each year for terms ending on June 10th. Those commissioners eligible for a second term were contacted in February and confirmation of their desire to more into their next term was confirmed for:

Board/Commission	Name	Term Ending	New Term Ending	New Term
Library	Kathy Shields	Partial	6-10-24	First
Personnel	Ellen Wang	First	6-10-24	Second
Planning	Ramiro Maldonado	Partial	6-10-24	First
Senior Citizens	Monika Lee	First	6-10-24	Second

Senior Citizen's Commissioner Sheri Boles, finishing her first term, decided to step down from the commission creating an opening, and Sustainability and Infrastructure Commissioner Greg St. Clair passed away on March 10, 2020, also leaving a vacancy on that commission. There was also a standing vacancy on the Park & Recreation Commission due to Council Member Amourence Lee's appointment to Council.

The application period opened June 8, 2020 and closed June 26, 2020 for one seat each on Park & Recreation Commission (eight applications received), Senior Citizens Commission (four applications received) and Sustainability and Infrastructure Commission (twelve applications received). Interviews were conducted on July 7 with the appointment subcommittee comprised of Mayor Goethals and Council Member Lee, with Parks and Recreation Director Sheila Canzian advising for Park and Recreation and Senior Citizens; and were conducted on July 9 with the appointment subcommittee comprised of Mayor Goethals and Deputy Mayor Rodriguez, with Assistant City Manager Kathy Kleinbaum and Public Works Director Brad Underwood advising for the Sustainability and Infrastructure Commission. The appointment subcommittees recommend:

Board/Commission	Name	Term	Term Ending
Senior Citizens	Ellen Wang	First	6-10-24
Park and Recreation	Lindsey Held	Partial	6-10-23
Sustainability and Infrastructure	Adam Loraine	First	6-10-24

If Council approves Ellen Wang's appointment, then that now creates an opening on the Personnel Board, and the City Clerk will begin recruitment for that vacancy.

BUDGET IMPACT:

There is no budget impact is associated with this action.

ENVIRONMENTAL DETERMINATION:

This action is not a project subject to CEQA, because it is an organizational or administrative activity that will not result in direct or indirect physical changes in the environment. (CEQA Guidelines Section 15378(b)(5).)

NOTICE PROVIDED

All meeting noticing requirements were met.

ATTACHMENTS

None

STAFF CONTACT

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