



CITY OF SAN MATEO

City Hall
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Agenda Report

Agenda Number: {{item.number}}

Section Name: {{section.name}}

File ID: {{item.tracking_number}}

TO: Planning Commission

FROM: Kohar Kojayan

PREPARED BY: Community Development Department

MEETING DATE: June 23, 2020

SUBJECT:
Election of Officers

RECOMMENDATION:
Nominate and elect the Planning Commission Chair and Vice Chair.

BACKGROUND:
The Planning Commission should nominate and vote to elect a Chair and Vice Chair. These two officers will preside until June 2021. Attached are relevant chapters from the City of San Mateo Boards and Commissions Rules and Procedures (Chapters 3 and 4) which describe the duties of the Chair and Vice Chair, as well as the selection process for these two positions.

BUDGET IMPACT:
No budget impact

NOTICE PROVIDED
All meeting noticing requirements were met.

ATTACHMENTS
Att 1 - City of San Mateo Boards and Commissions Rules and Procedures (Amended by Council Action on May 21, 2018) Chapters 3 and 4.

STAFF CONTACT
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