



CITY OF SAN MATEO

City Hall
330 W. 20th Avenue
San Mateo CA 94403
www.cityofsanmateo.org

Agenda Report

Agenda Number: {{item.number}}

Section Name: {{section.name}}

File ID: {{item.tracking_number}}

TO: City Council
FROM: Drew Corbett, City Manager
PREPARED BY: Public Works Department
MEETING DATE: June 15, 2020
SUBJECT:
Public Works Platform Truck Purchase – Contract

RECOMMENDATION:

Adopt a Resolution to approve an alternative purchasing process to approve a contract with National Auto Fleet Group in the amount of \$171,781.16 for the purchase of one Ford F-550 platform truck, and authorize the Public Works Director to execute the purchase contract in substantially the form presented.

BACKGROUND:

The Public Works Department utilizes various specialty vehicles to perform essential services. One of these is a Ford F-550 with a specialty platform lift mounted on the utility bed. This vehicle purchase replaces an existing vehicle that has reached the end of its useful life.

For specialized equipment such as this the Ford F-550 platform truck, there are limited procurement sources available to government agencies and they are typically limited to contracts with either Sourcewell, formerly NJPA, or the State of California General Services Division.

Staff sought pricing through Sourcewell, who conducted its own competitive bid processes to select a vehicle vendor for use by member agencies to achieve best possible pricing. The State General Services Division did not provide a source for this specific equipment. In accordance with Municipal Code Section 3.60.070(h)(3), staff requests that City Council approve the alternative purchasing procedure of using Sourcewell pricing as being in the best interest of the City, and staff recommends purchase of the Ford F-550 platform truck through Sourcewell from National Auto Fleet Group, a Sourcewell member.

BUDGET IMPACT:

Sufficient funding is available in the Vehicle Replacement Fund (Fund 81).

ENVIRONMENTAL DETERMINATION:

In accordance with CEQA guidelines section 15378 (b)(5), these actions are administrative and will not impact the environment and are therefore not projects subject to CEQA.

NOTICE PROVIDED

All meeting noticing requirements were met.

ATTACHMENTS

Att 1 – Proposed Resolution

Att 2 - Contract

STAFF CONTACT

David Fink, Facilities and Fleet Services Manager
dfink@cityofsanmateo.org
(650) 522-7360