



# CITY OF SAN MATEO

City Hall  
330 W. 20th Avenue  
San Mateo CA 94403  
[www.cityofsanmateo.org](http://www.cityofsanmateo.org)

## Agenda Report

---

Agenda Number: 11

Section Name: {{section.name}}

File ID: {{item.tracking\_number}}

---

**TO:** City Council  
**FROM:** Drew Corbett, City Manager  
**PREPARED BY:** City Manager's Department  
**MEETING DATE:** May 04, 2020

**SUBJECT:**  
COVID-19 Update (#7)

### **RECOMMENDATION:**

Receive update on operational impacts and other City efforts related to COVID-19 and confirm rules and regulations issued by the City Manager acting as the Director of Emergency Services in response to declared emergency.

### **BACKGROUND:**

On March 4, 2020, the Governor proclaimed a state of emergency in response to the outbreak of respiratory illness due to a novel coronavirus now referred to as COVID-19. As a consequence of this proclamation the City Manager, acting as the City's Director of Emergency Services, was authorized to make and issue rules and regulations on matters reasonably related to the protection of life and property as affected by such emergency. On March 16th, 2020, the County of San Mateo Health Officer issued an order to "shelter in place", effective March 17, 2020 at 12:01 am. This order, amongst other things, ceased non-essential activities in the County in an effort to mitigate the impacts of COVID-19. On March 31st, this order was extended through May 3rd. On April 27th, the Health Officer announced that the shelter-in-place order would be extended again through the end of May. The City Council also declared a local health emergency on March 16th. In addition to positioning the City for potential mutual aid and cost recovery opportunities, the emergency proclamation also provides the City Manager broader authority to be able to expeditiously address issues related to the emergency. With that said, actions taken by the City Manager outside of the general authority of the duties provided for in the City Charter are subject to confirmation by Council as soon as practicable. Since March 23rd, the City Manager has provided a weekly update on the operational impact of COVID-19 and the actions that have been taken under the authority of the emergency proclamation. The City Council has subsequently provided confirmation of the actions the City Manager has taken to date. Topics for Council review and consideration at the May 4th COVID-19 update include, but are not necessarily limited to, information on the latest shelter-in-place order and its impact on City operations; a follow up from the City Attorney on the question raised about being able to reimburse childcare providers retroactively for capital improvements made to their facilities; and information regarding a special leave provided to employees designated as emergency responders. Also attached for your information is a letter I sent to Governor Newsom at the request of the League of California Cities. This letter requests consideration of financial support to cities under 500,000 in population.

### **BUDGET IMPACT:**

There is no budget impact for receiving this informational report.

### **ENVIRONMENTAL DETERMINATION:**

This informational report is not a project subject to CEQA, because it is an organizational or administrative activity that will not result in direct or indirect physical changes in the environment. (CEQA Guidelines Section 15378(b)(5).)

**NOTICE PROVIDED**

All meeting noticing requirements were met.

**ATTACHMENTS**

Att 1 – Letter to Governor Newsom

**STAFF CONTACT**

Drew Corbett, City Manager

[dcorbett@cityofsanmateo.org](mailto:dcorbett@cityofsanmateo.org)

(650) 522-7002