



# CITY OF SAN MATEO

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## Agenda Report

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Agenda Number: 6

Section Name: {{section.name}}

File ID: {{item.tracking\_number}}

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**TO:** City Council  
**FROM:** Drew Corbett, City Manager  
**PREPARED BY:** Public Works Department  
**MEETING DATE:** March 02, 2020  
**SUBJECT:**  
Annual Sewer Basin Rehabilitation – On Call Agreements

### RECOMMENDATION:

Approve four on-call professional design services agreements for the Clean Water Program with 1) CSG Consultants, 2) Water Works Engineers, 3) Schaaf & Wheeler and 4) Harris & Associates for various sewer pipe rehabilitation projects in amounts not-to-exceed \$1,000,000 for each consultant; and authorize the Public Works Director to execute the agreements in substantially the form presented and issue project-specific task orders under these agreements.

### BACKGROUND:

The Clean Water Program (CWP) includes significant infrastructure upgrades at the wastewater treatment plant and throughout the sanitary sewer collection system to improve wastewater system capacity, flow management, and reduce inflow and infiltration to comply with regulatory requirements. Cleaning and video inspection of sanitary sewer mains is needed to identify locations for repair, rehabilitation, or replacement of sewer mains. Design services are necessary to complete the planned sewer rehabilitations. In previous years, the sewer cleaning and video inspection services were contracted separately from the condition evaluation and rehabilitation design services. To gain efficiencies in management and inspection information collection, the two scopes of work were merged and the on-call services agreements now include management and performance of sewer cleaning and video inspection, evaluation of inspection data, developing bid documents (plans, details, specifications, construction cost estimates), and providing services during construction for sewer rehabilitations.

In November 2019, a Request for Qualifications (RFQ) for sewer condition evaluation and rehabilitation design services was issued. Nine consulting firms responded to the RFQ. Staff evaluated the nine proposals on the basis of proposal quality, key staff, project understanding, past performance, local experience, scope and approach, references and skill set and concluded that four consultants are best qualified to provide sewer rehabilitation services for the CWP: CSG Consultants, Water Works Engineers, Schaaf & Wheeler, and Harris & Associates. The four consultants retained may provide on-call services for any of the City's five basins, as well as any additional collection system evaluation and rehabilitation needs.

Staff recommends award of agreements to CSG Consultants, Water Works Engineers, Schaaf & Wheeler and Harris & Associates, each in an amount not to exceed \$1,000,000, with a term of three years and two one-year option to extend for each agreement. Scope of work for project-specific task orders will be determined as needed and issued by the Public Works Director.

### BUDGET IMPACT:

There are sufficient funds in both Project No. 46s091 and No. 46s093 to fund these four agreements. \$1,000,000 will be funded by Project No. 46s093, and the remaining \$3,000,000 will be funded by Project No. 46s091.

**ENVIRONMENTAL DETERMINATION:**

Council action on this item is exempt from CEQA review under section 15061(b)(3) of the CEQA Guidelines, since entering into an engineering design services contract will not have a significant effect on the environment. The resulting sewer rehabilitation projects are Categorical Exempt from CEQA requirements under section 15301 of CEQA guidelines, as they will be replacing existing facilities.

**NOTICE PROVIDED**

All meeting noticing requirements were met.

**ATTACHMENTS**

- Att 1 – Agreement - CSG Consultants
- Att 2— Agreement -Schaaf & Wheeler
- Att 3— Agreement -Water Works Engineers
- Att 4— Agreement - Harris & Associates

**STAFF CONTACT**

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