



CITY OF SAN MATEO

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330 W. 20th Avenue
San Mateo CA 94403
www.cityofsanmateo.org

Agenda Report

Agenda Number: 2

Section Name: {{section.name}}

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TO: Sustainability & Infrastructure Commission

FROM: Brad Underwood

PREPARED BY: Public Works Department

MEETING DATE: February 12, 2020

SUBJECT:
Citywide Bicycle Master Plan - Draft Plan Review and Recommendation

RECOMMENDATION:
Review the draft 2020 Bicycle Master Plan and recommend whether to bring it forward for City Council adoption.

BACKGROUND:
This Agenda Report provides a brief summary of the major components of the 2020 Citywide Bicycle Master Plan (Plan). The Plan, appendices, and proposed network map are available for the Commission's review on the project website: www.cityofsanmateo.org/2019bikeplan.

Staff initially brought the Draft 2020 Bicycle Master Plan for the Commission's review in December 2019. At that time, Commissioners requested staff return at a later time with certain items in the Plan updated. Staff has addressed the requested items as detailed below.

- **Prioritized Project List.** The complete, prioritized project list is included in the Plan. While the projects have been prioritized, the prioritization is not intended to function as an unchangeable implementation sequence. Opportunities may arise to implement lower-priority projects while the implementation of some higher-priority projects may be delayed for various reasons. Accordingly, the project prioritization is intended to provide assistance in decisions regarding project implementation.
- **Cost Estimates for Projects.** Planning-level cost estimates for the projects are included in the Plan. The cost estimates are for the full implementation of the projects, inclusive of design, construction, and materials. Many projects are suitable for rapid implementation whereby a lower-cost, short-term improvement is installed (e.g., with paint and plastic) as a pilot installation prior to construction of permanent facilities.
- **Emerging Technology.** Commissioners noted the primary focus of the Plan remained on standard bicycles and requested revisions to emphasize micromobility devices and emerging technology in coming years. The Plan has been modified to reflect inclusion of all forms of micromobility, including map titles, wayfinding recommendations, and language within the Plan.
- **Funding Strategy and Implementation Schedule.** The Plan includes funding options of numerous types and an implementation plan. Historically, grant funding has been the primary funding source for implementation of bicycle infrastructure projects. Obtaining grant funding is dependent on numerous factors such as the amount of funding available and the number of competing projects from other jurisdictions. As such, the likelihood of obtaining future grant funding cannot be predicted. In the absence of other, dedicated funding sources, a timeline for project implementation cannot be developed with any real accuracy. As such, target dates for implementation of any portion of the network has not been incorporated into the Plan.

The public comment period for the Draft 2020 Bicycle Master Plan closed on December 13, 2019. Staff and the consultant team have evaluated 84 comments received from members of the public via the Citizen Advisory Group, the project's open house workshop in early December, comments received through the project website, and the Commission's feedback. These comments have been incorporated into the draft Plan presented to the Commission at this time.

Once recommended by the Commission, staff plans to present the Draft 2020 Bicycle Master Plan to the City Council at a Study Session to review the project process and the draft Plan in detail. If Commission makes this recommendation at this meeting, staff is able to conduct a study session at the March 2, 2020 City Council meeting. Adoption of the 2020 Bicycle Master Plan would require a resolution from City Council, which would be presented at a later City Council meeting this spring.

Progress on 2011 Bicycle Master Plan Priority Projects.

Public comment was submitted expressing concern regarding the implementation of the 2011 Bicycle Master Plan. More specifically, the concerns focused on projects identified in the network that to date have not been completed, and lower priority projects completed "out of sequence" per the 2011 Plan's prioritization strategy.

To date, of twenty-six (26) projects identified as high priority in the 2011 Plan, nine projects have been implemented, and eight projects are in progress through feasibility studies, ongoing City construction projects, or standalone work. Additionally, eight projects from the 2011 Bicycle Master Plan have been included moving forward in the draft 2020 Bicycle Master Plan, and in some cases the recommendations in 2011 have been upgraded to more separated and safe facilities.

The prioritization of projects in 2011 was based on the factors at the time the plan was prepared. Projects may be implemented out of sequence for factors that were, at that time, unforeseeable. This was the case in implementation of lower priority projects as part of Citywide paving projects or other similar work. Implementing low priority projects as part of a planned paving project is a very efficient and cost-effective method of constructing the bicycle network even though it does not necessarily follow the desired sequence of implementation.

BUDGET IMPACT:

This item is for informational purposes only. There are no budget impacts associated with this item. Project funding for the Citywide Bicycle Master Plan Update is available in City Project No. 465149.

ENVIRONMENTAL DETERMINATION:

This Draft 2020 Bicycle Master Plan review is not a project subject to CEQA, because it is an organizational or administrative activity that will not result in direct or indirect physical changes in the environment. (CEQA Guidelines Section 15378(b)(5).)

NOTICE PROVIDED

All meeting noticing requirements were met.

ATTACHMENTS

None.

STAFF CONTACT

Sue-Ellen Atkinson, Principal Transportation Planner
seatkinson@cityofsanmateo.org
(650) 522-7288

Jay Yu, Engineering Manager
jyu@cityofsanmateo.org
(650) 522-7323