

CITY OF SAN MATEO
RESOLUTION NO. ____ (2023)

APPROVING AN ALTERNATIVE PURCHASING PROCEDURE TO AWARD TWO (2) PURCHASE CONTRACTS TO MISSION VALLEY FORD TRUCK SALES, INC. FOR THE PURCHASE OF TWO (2) NEW 2023 FORD F350 UTILITY TRUCKS IN THE AMOUNT OF \$158,999.19 AND TO AWARD A PURCHASE CONTRACT TO SALINAS VALLEY FORD TRUCK SALES, INC. FOR THE PURCHASE OF TWO (2) NEW 2023 FORD F350 UTILITY TRUCKS IN THE AMOUNT OF \$155,781.69

WHEREAS, the City Council is being asked to approve the purchase of four (4) new 2023 Ford F350 utility trucks in a total amount of \$314,780.88; and

WHEREAS, the City attempted to purchase the needed utility trucks through a cooperative purchasing process with Sourcwell, and its selected vendor, National Auto Fleet Group; and

WHEREAS, the City's orders for the purchase of utility trucks were subsequently cancelled in September 2023; and

WHEREAS, the manufacturer has not made the needed utility trucks available for government purchasing through National Auto Fleet Group; and

WHEREAS, City staff has located four (4) new utility trucks from commercial dealerships available for purchase which will satisfy the City's needs; and

WHEREAS, the City has received quotes for the purchase of two (2) new 2023 Ford F350 utility trucks from Mission Valley Ford Truck Sales, Inc. and two (2) new 2023 Ford F350 utility trucks from Salinas Valley Ford Truck Sales, Inc. that are less than quotes received from National Auto Fleet Group; and

WHEREAS, San Mateo Municipal Code Section 3.60.030 generally requires competitive bidding for contacts of \$100,000 or more; and

WHEREAS, San Mateo Municipal Code Section 3.60.070(h)(3) authorizes the City Council to approve an alternative purchasing procedure when it is in the best interest of the City; and

WHEREAS, based on these circumstances, staff recommends approval of purchase contracts with Mission Valley Ford Truck Sales, Inc. and Salinas Valley Ford Truck Sales, Inc. because it is in the best interest of the City for the reasons set forth in this resolution.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAN MATEO, CALIFORNIA, HEREBY RESOLVES that:

1. The purchase of four (4) new 2023 Ford F350 utility trucks is not a project subject to CEQA because it is an organizational or administrative activity that will not result in direct or indirect physical changes to the environment. (CEQA Guidelines Section 15378(b)(5).)
2. In accordance with Municipal Code Section 3.60.070(h)(3), the purchase of two (2) new 2023 Ford F350 utility trucks from Mission Valley Ford Truck Sales, Inc. and two (2) new 2023 Ford F350 utility trucks from Salinas Valley Ford Truck Sales, Inc. based on competitive quotes is in the City's best interest for these reasons:

- a. The Ford F350 utility truck is the standard for most municipal agencies and these replacement trucks are needed for the upcoming wet weather season; and
- b. The City is unable to procure the needed new F350 utility trucks through a competitive purchasing process with Sourcewell and its selected vendor National Auto Fleet Group; and

The quotes received from Mission Valley Ford Truck Sales, Inc. and Salinas Valley Ford Truck Sales, Inc. were less than those received from National Auto Fleet Group.

- 3. The purchase of two (2) new 2023 Ford F350 utility trucks from Mission Valley Ford Truck Sales, Inc. in an amount not to exceed \$158,999.19 is approved.
- 4. The purchase of two (2) new 2023 Ford F350 utility trucks from Salinas Valley Ford Truck Sales, Inc. in an amount not to exceed \$155,781.69 is approved.
- 5. The Public Works Director is authorized to execute the purchase contracts in substantially the form presented on behalf of the City and issue change orders within the contingency amounts.