

CITY OF SAN MATEO
Sustainability & Infrastructure
Commission
July 12, 2023
7:00 PM



COMMISSION MEMBERS
Susan Rowinski, Chair
Kimiko Narita, Vice Chair
Sigalle Michael
Pam Rittelmeyer
Clifford Robbins

City Hall Council Chamber
330 W. 20th Avenue
San Mateo CA 94403

MINUTES

CALL TO ORDER

Pledge of Allegiance

Roll Call

Present: Vice Chair Narita, Commissioners Rittelmeyer, Michael, and Robbins

Absent: Chair Rowinski is absent and excused

CONSENT CALENDAR

1. Sustainability and Infrastructure Commission Minutes - Approval

Motion made to approve the minutes of June 14, 2023. Motion passed 4-0

Moved: Robbins, Seconded: Rittelmeyer

Ayes: Robbins, Narita, Michael, and Rittelmeyer

Noes: None

PUBLIC COMMENT:

Karen Funk spoke about getting a better understanding of the effectiveness of the recycling program managed by South Bay Recycling at the Shoreline facility. She wants more clarity about where compostable waste is processed. Also, she wonders if South Bay Recycling is out of compliance since their annual report appears to be two years overdue. The last one was from 2020 and wants agencies to post updated information.

PUBLIC HEARING

2. Appeal of Wireless Permit Approval at 732 10th Avenue (Permit #WC-2023-000141)

Jason Hallare, Senior Engineer made a presentation to the Commission to hold a public hearing to consider the appeal from a resident within 500' of the proposed site of a wireless permit application that was approved by Public Works. Ryan Brunmeier, Assistant Engineer and Linh Nguyen, Assistant City Attorney, were also available to answer questions. Taylor Blanford from Kimley Horn and Michael Cintron from Crown Castle were available to answer questions.

Commissioners asked questions of staff.

Public Comment.

Paul Marca and Irena Marvitis spoke on behalf of the neighborhood. Their concerns were the City's process, design, property value degradation and negative health impacts.

Commissioners agreed that the process is frustrating due to the City's limited authority. They suggested residents reach out at the federal level (i.e. Kevin Mullin) regarding their concerns with the FCC regulations. Updating the City's design standards would require an amendment by the council to the municipal code. That process could start when council's future priorities are discussed during the Blue Sky meetings.

Following comments from the commissioners, a motion was made to approve the permit application and deny the appeal. Commissioner Rittelmeyer had to recuse herself for this hearing and motion due to a conflict with her new employment.

Motion passed 3-0.

Moved: Robbins, Seconded: Narita
Ayes: Robbins, Michael, and Narita
Noes: None

NEW BUSINESS

3. Citywide Transportation Demand Management Ordinance Update

Sue-Ellen Atkinson, Principal Transportation Planner and Matt Goyne, Principal and Molly Riddle, Transportation Planner from Fehr & Peers, provided a presentation to the Commission to receive an informational update on the Citywide Transportation Demand Management Ordinance (TDM) effort.

Commissioners asked questions of staff.

Public Comment. No public comment.

Commissioner comments included: there should be more cost benefit analysis – more discussion about costs to the public; liked seeing the case studies from other cities; challenge could be limited parking and suggested partnering with business owners with under-utilized parking lots for more bicycle parking as people won't ride their bikes if they can't securely park them; frustration on lack of shared mobility in San Mateo; positive response on transit passes, onsite amenities and rideshare management; important to look at the target audiences, which was not indicated in the analysis.

4. Local Roadway Safety Plan

Bethany Lopez, Senior Engineer, provided a presentation to the Commission, to receive an informational update about the Local Roadway Safety Plan. Matt Braughton, Associate Planner and Dhawal Kataria, Planner from Kittelson, were also available to answer questions.

Commissioners asked questions of staff.

Public Comment. No public comment.

Commissioner comments included: when doing outreach, be transparent to residents about costs, e.g. bike boxes, bike lanes; wanted specifics about what is considered a serious injury; concerned about the Hillsdale Blvd. and

Saratoga intersection where only half has a crosswalk (and Hillsdale Blvd. and El Camino Real); suggested to consider quick builds. City staff will bring back this item in October.

REPORTS AND ANNOUNCEMENT FROM COMMISSIONER AND STAFF

- Commissioner Robbins reminded folks about Music in the Park and that proceeds from all beer and wine purchases go to the parks.
- Director Mitch spoke about the stormwater fee initiative that will go to council on 7/16, with a community meeting at the library on Tuesday, 7/18 at 6 PM, and a presentation to council on 8/21 to get it on a mail-in ballot.
- Commissioners unanimously thanked Director Mitch for her service and the wonderful experience of working with her. Particularly, her quick response and follow-up to their questions, and navigating through the pandemic and winter floods with grace and patience. They all wished her well.

ADJOURNMENT

Adjourn: 9:55 PM

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