

# CITY OF SAN MATEO

## Regular Meeting Minutes

### City Council Meeting

**April 17, 2023**  
**City Hall Council Chambers 7:00 PM**  
**Regular Meeting**

#### **CALL TO ORDER at 7:10 p.m.**

Pledge of Allegiance

Roll Call

Present: Mayor Lee, Deputy Mayor Diaz Nash, Council Members: Hedges, Loraine and Newsom

#### **CEREMONIAL**

1. Fair Housing Month – Proclamation - Josie Fulton, Fair Housing Coordinator, received the proclamation
2. City of San Mateo – Volunteer Recognition – Denise Garcia, City Manager Management Analyst, recognized the following outstanding volunteers for going above and beyond and deserving of our gratitude: Randy Raphael, Walter Hu, Loren Coleman, Karrie Mitchell, and Kacey Seemiller-Mitchell

#### **CONSENT CALENDAR**

The following items, 3 through 24, were considered to be routine by the City Council. After the titles of the items were read by the Deputy City Clerk, the public was invited to comment and there were no speakers. Motion passed 5-0.

Moved: Newsom, Seconded: Loraine

Ayes: Lee, Diaz Nash, Hedges, Loraine, and Newsom

Noes: None

3. City Council Meeting Minutes - Approval  
Approve the minutes of the special and regular meetings of April 3, 2023.
4. Measure S Oversight Committee Appointment Subcommittee – Appointment Recommendation  
Appoint to the Measure S Oversight Committee: William Yang and Karen Moen for a partial term from April 17, 2023 through June 10, 2026; Sandy Shepler for a partial term from April 17, 2023 through June 10, 2024; and Nick Atkeson for a full term commencing on June 10, 2023.
5. Senior Citizens Appointment Subcommittee – Appointment Recommendation  
Appoint Thomas Lease to the Senior Citizens Commission for a partial term from April 17, 2023 through June 10, 2025.
6. Library Board Appointment Subcommittee – Appointment Recommendation  
Appoint to the Library Board: Wendy McCall for a partial term from April 17, 2023 through June 10, 2024; Sheila Canzian for a partial term from April 17, 2023 through June 10, 2025; Richard Wysong for a full term beginning June 10, 2023. Place Meredith Nassihi and Marni Gerber on the eligibility list for one year, should another vacancy on the Library Board occur.

7. City Council Priority List – Adoption  
Adopt the City Council Priority List for fiscal year 2023-24.
8. San Mateo County Exposition and Fair Association and the San Mateo Consolidated Fire Department – Memorandum of Understanding and Agreement  
Approve an amendment to the Memorandum of Understanding with the San Mateo County Exposition and Fair Association and the San Mateo Consolidated Fire Department related to payment for services provided by the City of San Mateo and the San Mateo Consolidated Fire Department; and approve an agreement with the San Mateo County Exposition and Fair Association related to San Mateo Police Department-specific services; and authorize the City Manager to execute the agreements in substantially the form presented.
9. Planet Equity Group, LLC Professional Finance and Human Resources Services – Amendment  
Approve Amendment No. 1 to the agreement with Planet Equity Group, LLC approving an assignment of the agreement from Planet Equity Group, LLC to Planet Professional, LLC for professional finance and human resources services; approve an increase of the budget for the agreement in the amount of \$67,500.01 for a new agreement total of \$167,500; and authorize the Finance Director to execute the amendment in substantially the form presented.
10. Annual Investment Policy – Approval  
Adopt a Resolution to approve the City of San Mateo 2023 Investment Policy.  
  
Enactment: Resolution No. 38 (2023)
11. Department of Information Technology – Classification Updates  
Adopt a Resolution to approve: 1) the new classification of Customer Service Manager; 2) the job specification and salary range for the classification of Customer Service Manager; 3) the reclassification of the incumbent in the Technical Support Supervisor position to a Customer Service Manager; and 4) the elimination of the Technical Support Supervisor classification.  
  
Enactment: Resolution No. 39 (2023)
12. Tree Pruning, Maintenance, and Emergency Removal Services Agreement – Amendment  
Approve Amendment No. 2 to the agreement with Peninsula Tree Care, Inc. for tree pruning, maintenance, and emergency removal services for an additional \$100,000 for a new total agreement amount not to exceed amount of \$350,000; and authorize the Director of Parks and Recreation to execute the amendment in substantially the form presented.
13. California Board of State and Community Corrections Officer Wellness and Mental Health Program – Grant Appropriation  
Adopt a Resolution to accept and appropriate \$75,122.84 received from the California Board of State and Community Corrections Officer Wellness and Mental Health Program to the Police Grant Fund Budget for fiscal year 2022-23; and authorize the Chief of Police to expend the funds.  
  
Enactment: Resolution No. 40 (2023)
14. AB 481 Annual Military Equipment Report – Approval  
Approve the Annual Military Equipment Report per California Assembly Bill No. 481.

- 15. School Crossing Guards 2023-24 – Agreement**  
Approve an agreement with the San Mateo-Foster City School District for school crossing guards in the amount of \$78,000 and authorize the Chief of Police to execute the agreement in substantially the form presented.
- 16. Police Duty Weapon Replacement – Agreements**  
Adopt a Resolution to approve an alternative purchasing procedure and to approve agreements with LC Action Police Supply for \$110,092.18 and Stacatto 2011 for \$115,201.61 for the procurement of replacement duty weapons for the San Mateo Police Department in an amount totaling \$225,293.79; and authorize the Chief of Police to execute the agreements in substantially the form presented.
- Enactment: Resolution No. 41 (2023)
- 17. County of San Mateo Human Services Agency – Access and Use Agreement**  
Approve an agreement with the County of San Mateo's Human Services Agency to allow two licenses to use the Clarity Human Services system network, a Homeless Management Information System, by the Police Department's Homeless Outreach Team workers, and authorize the Chief of Police to execute the agreement in substantially the form presented.
- 18. City of Foster City Usage of Police Firing Range Facilities – Agreement**  
Approve an agreement with the City of Foster City for use of the San Mateo Police Department firing range for an hourly rate of \$65 with a term through June 30, 2026, and authorize the Chief of Police to execute the agreement in substantially the form presented.
- 19. City of San Bruno Usage of Police Firing Range Facilities – Agreement**  
Approve an agreement with the City of San Bruno for use of the San Mateo Police Department firing range for an hourly rate of \$65 with a term through June 30, 2026, and authorize the Chief of Police to execute the agreement in substantially the form presented.
- 20. Kingridge Sewer Line Improvement Mitigation Site Project – Amendment**  
Approve an amendment to the agreement with H.T. Harvey and Associates for environmental engineering services for the Kingridge Sanitary Sewer Line Improvement Mitigation Site project at Laurelwood Park in an amount not to exceed \$24,229, for a total agreement amount of \$110,174; and authorize the Public Works Director to execute the amendment in substantially the form presented.
- 21. Coyote Point and Poplar Pump Stations Design Services – Amendment**  
Approve Amendment No. 5 to the agreement with Schaaf & Wheeler for additional scope and services for the Coyote Point and Poplar Avenue Pump Stations project in an amount not to exceed \$89,500 for a total agreement amount of \$1,407,580; and authorize the Public Works Director to execute the amendment in substantially the form presented.
- 22. Downtown Parking Equipment Network Hosting and Materials – Amendment**  
Approve Amendment No. 1 for professional services with IPS Group, Inc. to provide parking equipment network hosting and materials, increase the agreement amount by \$100,000 for a revised agreement total of \$400,000, and authorize the Public Works Director to execute the amendment in substantially the form presented.
- 23. Multihog Compact Multi-Purpose Sweeper – Purchase Contract**  
Adopt a Resolution to approve an alternative purchasing procedure; and to approve a purchase contract with Municipal Maintenance Equipment, Inc. for the purchase of one (1) new Multihog CV 350 Compact

Multi-Purpose Sweeper in the amount of \$173,912.04; establish a contingency reserve in the amount of \$35,000; and authorize the Public Works Director to execute the purchase contract in substantially the form presented.

Enactment: Resolution No. 42 (2023)

**24. Assembly Bill 838 California Water Affordability and Infrastructure Transparency Act of 2023 - Letter of Support**

Authorize the Mayor to send a letter of support from City Council regarding Assembly Bill 838 - California Water Affordability and Infrastructure Transparency Act of 2023.

**PUBLIC COMMENT**

In person (17): Speaking with concern for Mayor Lee's actions and asking for consequences: Michael Weinbauer; Taso Zografos; Lisa Taner; Lisa Vande Voorde; Andrew Sevilla; Jeff Lamont; Mitch Speigle; Ronnie Eaton; Thomas Morgan; Maurine Killough; Virginia McIsaac; Owen Day; Chris Brousseau. Nancy Schneider spoke in support of Lee. Linda Bauld and Gerald Moreno spoke in support of trash pick-up and a ban on leaf blowers. Dave Cohen, Ethics San Mateo, stated a need to establish an ethics commission. Remote (10) speaking with concern for Mayor Lee's actions: Richard Neve; Chris Caviglioli; and John Brook. Speaking of concern with the tenor and tone of the accusations: Vikas Maturi. Speaking in support of Mayor Lee: Dan Schonberg and Jordan Grimes. Speaking with concern of the generator running overnight at 1400 Fashion Island Boulevard: Stu Bruins; Willa Falk; Karen Moen; and Joyce.

**OLD BUSINESS**

**25. Adopted 2023-2031 Housing Element Study Session**

Zach Dahl, Deputy Community Development Director, and Diana Elrod, Consultant, provided a presentation reviewing the background, work, meetings and public engagement since 2020. Staff requested direction on how to respond to the California Department of Housing and Community Development's (HCD's) second comment letter dated March 27, 2023 on the City's Adopted Housing Element. Council asked questions of staff.

Public Comment – In person (1): Ted McKinnon stated the City of San Mateo has to properly hear HCD and take into account failure to overturn Measure Y. Remote (4): Michael Weinbauer commented that the HCD has way too much power and needs to be challenged; Jordan Grimes stated we do not have a compliant housing element right now, take Bridgepoint off of the inventory; Jennifer Martinez urged staff to move quickly and do what HCD is asking to be done; Vikas Maturi also urged to comply with housing element law.

Council recessed from 9:49 p.m. to 9:57 p.m.

Council deliberation ensued with consensus for staff to return with a study session concerning quasi-public sites for affordable housing, affordable housing overlay, updated sites inventory capacity, method for allowing smaller housing projects to be approved administratively, and potential parking standard reductions/modifications. Council also expressed interest in hearing draft language of what Measure Y would look like in terms of the updated policy and programs and what elimination of the pre-app would look like in the development review process.

**REPORTS AND ANNOUNCEMENTS**

City Manager, City Attorney and Council Members reported on their various assignments and liaison roles. Newsom expressed concern with generator at 1400 Fashion Island Boulevard. Hedges suggested having study sessions regarding Life Science projects. Corbett informed that once all the community meetings regarding the December 31<sup>st</sup> flood have been completed, the item will return to Council.

Diaz Nash had several items: First, she was in Sacramento to advance cause of permanent funding mechanism for affordable housing. Second, the 29th of April San Mateo celebrates National Library week with festivities and a dinner. Finally, in response to all the public comments received tonight regarding the recent District Attorney’s report on the vote trading allegations, she requested to add an item to the next agenda to determine what can, or, should be done about the results of the report. It would be an opportunity to also have a conversation about strengthening the City’s code of conduct for Council and Boards and Commissions. There was a 3-2 consensus to do so.

**ADJOURNMENT** –The meeting adjourned at 10:43 p.m.

APPROVED BY:

SUBMITTED BY:

Amourence Lee, Mayor

Patrice Olds, City Clerk