

**CITY OF SAN MATEO  
RESOLUTION NO. \_\_\_\_ (2023)**

**AUTHORIZING AN APPROPRIATION OF \$241,663 OF UNASSIGNED FUND BALANCE FROM THE GENERAL FUND TO THE COMPLETE STREETS NORTH CENTRAL PROJECT AND FINDING THAT COMPETITIVE BIDDING WOULD BE IMPRACTICABLE, UNAVAILABLE, OR IMPOSSIBLE**

WHEREAS, the City of San Mateo conducted a competitive process in May 2022 seeking consultant services for the Citywide Complete Streets Plan and awarded the \$489,975 agreement to Fehr & Peers, Inc.; and

WHEREAS, staff is progressing on a Citywide Complete Streets Plan to support the future multimodal transportation network for the City; and

WHEREAS, at the March 20, 2023 City Council meeting, Council directed staff to initiate a separate North Central community focused Complete Streets plan; and

WHEREAS, Municipal Code Section 3.60.050(b) provides that exceptions to the City Council Award Procedures are possible if the Council makes a finding concurrent with the award that calling for bids for that particular agreement is impracticable, unavailable, or impossible; and

WHEREAS, the Public Works Department has identified that the services to be provided under this agreement are best provided by the Fehr & Peers team pursuant to Municipal Code Section 3.60.050(b) to meet established timelines and ensure alignment with the Citywide Complete Streets Plan; and

WHEREAS, staff proposes appropriating \$241,663 from the General Fund to complete the Complete Streets North Central project.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAN MATEO, CALIFORNIA, HEREBY FINDS and RESOLVES that:

1. This agreement is not a project as defined by the California Environmental Quality Act in that it is an organizational or administrative activity that will not result in direct or indirect physical changes in the environment; and
2. Pursuant to Municipal Code Section 3.60.050(b), the approval of the agreement for the Complete Streets North Central Project with Fehr & Peers, Inc. is in the City's best interest because it will ensure alignment with the current Citywide Complete Streets Plan project and allow the focused plan to be completed within the same time period. Conducting a competitive bid process for the agreement would be impracticable, unavailable, or impossible.
3. Appropriation of \$241,663 in unassigned fund balance from the General Fund to the Complete Streets North Central project is approved.
4. The Public Works Director is authorized to execute the agreement in substantially the form presented and issue change orders within the contingency amount.